

HOUSING & COMMUNITY DEVELOPMENT COMMISSION

MEETING ACTION MINUTES

April 14, 2022

MEMBERS PRESENT:	Martha O’Connell	Chair (MR)
	Ryan Jasinsky	Vice Chair (ML)
	Roma Dawson	Commissioner (D1)
	Alex Shoor	Commissioner (D2)
	Barry Del Buono	Commissioner (D3)
	Linh Vong	Commissioner (D4)
	Ruben Navarro	Commissioner (D5)
	Andrea Wheeler	Commissioner (D6)
	Victoria Partida	Commissioner (D7)
	Huy Tran	Commissioner (D8)
	Roberta Moore	Commissioner (D10)
MEMBERS ABSENT:	VACANT	Commissioner (D9)
	VACANT	Mayor (CW)
STAFF PRESENT:	Kristen Clements	Secretary, Housing Department
	Luisa Galdamez	Assistant Secretary, Housing Department
	Dylan Sanchez	Council Office Liaison, District 2
	Ragan Henninger	Deputy Director, Housing Department
	Kelly Hemphill	Housing Policy & Plan Admin, Housing Department
	Stephanie Gutowski	Sr. Development Officer, Housing Department

(I) Call to Order & Orders of the Day

- A. Chair O’Connell called the meeting to order at 5:45 p.m.**
- B. Review logistics for Zoom meetings**

(II) Introductions – Commissioners and staff introduced themselves.

(III) Consent Calendar

- A. Minutes for the Meeting of March 10, 2022**
ACTION: Approve the March 10, 2022 action minutes.

Commissioner Moore made the motion to approve the minutes for the meeting of March 10, 2022, with a second by Commissioner Dawson. The motion passed 9-0.

Yes: O’Connell, Jasinsky, Dawson, Del Buono, Vong, Wheeler, Partida, Tran, Moore (9)
No: None (0)
Absent: Shoor, Navarro (2)

(IV) Reports and Information Only

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A. Chair: No Report

B. Director: Ms. Kristen Clements reminded the Commissioners of the Special HCDC meeting scheduled for April 21, 2022. In addition, Ms. Clements reminded the Commission that HCDC meetings will be back in person starting August 2022 per the City’s memo that was emailed to them. She also provided an update regarding the Lived Experience with Homelessness Commissioner item returning to the City Council. She clarified that the City Council’s final motion was to give a stipend only to the Lived Experience Commissioner, and that staff’s recommendation would accordingly incorporate that recommendation. The City Council was expected to hear that item on April 19, 2022. Finally, Ms. Clements noted that the Charter Review Commission’s Recommendation #6 includes several reforms related to San José Boards and Commissions, among them the provision of a stipend to all members of Boards and Commissions. The City Manager’s Office will conduct an analysis for this item and report back directly to the City Council.

C. Council Liaison: Mr. Dylan Sanchez noted that the Council District 2 office continues to be hopeful that the City will be awarded State Homekey funds for the Monterey Road motel site to add more supportive transitional housing opportunities to District 2 and expressed the District’s excitement to see affordable housing emerge from the ground on Blossom Hill. He noted that Councilmember Jimenez is tracking the commercial linkage fee changes and looks forward to reviewing future progress towards meeting the threshold. He informed Commissioners that the City Council was scheduled to review proposed changes to spending priorities and percentage allocations for Measure E transfer tax revenues for affordable housing and homelessness next week. He finally noted that Councilmember Jimenez would submit a budget request for Planning staff to change mobilehome parks to the “Mobilehome Park” General Plan designation.

(V) Open Forum

(VI) Old Business

(VII) New Business

A. Fifth Substantial Amendment to the Fiscal Year 2019-20 Annual Action Plan for the use of funds from the U.S. Department of Housing and Urban Development (R. Henninger, Housing Development)

ACTION: Hold a public hearing on the proposed Fifth Amendment to the Fiscal Year 2019-20 Annual Action Plan on the use of Emergency Solutions Grant (ESG-CV) funds from the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) awarded by the U.S. Department of Housing and Urban Development (HUD) to the City, take public comment as required by the U.S. Department of Housing and Urban Development (HUD), and recommend to the City Council that it approve the proposed Fifth Substantial Amendment.

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Commissioner Tran made the motion to recommend to the City Council that it approve the proposed Fifth Substantial Amendment, with a second by Chair O’Connell. The motion passed 11-0.

Yes	O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Tran, Moore (11)
No	None (0)
Absent	None (0)

**B. Public Hearing on the Draft Fiscal Year 2022-23 Annual Action Plan
 (K. Clements, Housing Department)**

ACTION: 1) Conduct a Public Hearing on the Draft Fiscal Year 2022-23 Annual Action Plan for the use of federal funds from the U.S. Department of Housing and Urban Development, 2) Provide Housing Department staff with input on the draft Action Plan, and 3) Recommend to the City Council it approve the Draft Action Plan.

Vice Chair Jasinsky made the motion to recommend to the City Council it approve the Draft FY 2022-23 Annual Action Plan, with a second by Commissioner Dawson. The motion passed 10-0.

Yes	O’Connell, Jasinsky, Dawson, Shoor, Vong, Navarro, Wheeler, Partida, Tran, Moore (10)
No	None (0)
Absent	Del Buono (1)

**C. Housing Trust Fund Budget for Fiscal Year 2022-23
 (K. Hemphill, Housing Department)**

ACTION: Acting as the Housing Trust Oversight Committee, recommend that the Director of Housing approve the expenditure plan for the Housing Trust Fund of \$4,037,067 for Fiscal Year 2022-23.

Commissioner Dawson made the motion to recommend that the Director of Housing approve the expenditure plan for the Housing Trust Fund of \$4,037,067 for Fiscal Year 2022-23, with a second by Commissioner Navarro. The motion passed 10-0.

Yes	O’Connell, Jasinsky, Dawson, Shoor, Vong, Navarro, Wheeler, Partida, Tran, Moore (10)
No	None (0)
Absent	Del Buono (1)

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(VIII) Open Forum

Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.

(IX) Meeting Schedule

The next Regular Meeting for the Commission is scheduled to be held on **Thursday, May 12, 2022, at 5:45 p.m. online**. Items tentatively expected to be heard are (*updated*):

- Approval of Amended FY 2020-21 Measure E Spending Plan
- Housing Crisis Workplan Update
- Nominations for Chair and Vice Chair FY 2022-23

(*Updated*) In addition, a Special Meeting is scheduled for **Thursday, April 21, 2022 at 5:45 p.m. online**. Items expected to be heard are:

- Rent Stabilization Program Annual Fees FY 2022-23
- Proposed Spending Plan for Measure E Real Property Transfer Tax Revenue for Fiscal Year 2022-2023 and an Amendment to the Spending Plan for Measure E Real Property Transfer Tax for Fiscal Year 2021-2022

(X) Adjournment

Chair O'Connell adjourned the meeting at 7:49 p.m.