



# Memorandum

## WORK PLAN CONTENTS

**NEIGHBORHOOD SERVICES AND EDUCATION  
COMMITTEE WORK PLAN  
January - June 2022**

**COMMITTEE MEMBERS:**

SYLVIA ARENAS, CHAIR  
MAGDALENA CARRASCO, VICE-CHAIR  
MAYA ESPARZA, MEMBER  
DAVID COHEN, MEMBER  
SERGIO JIMENEZ, MEMBER

**STAFF:**

ANGEL RIOS, JR., CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
PAUL PEREIRA, MAYOR'S OFFICE  
TONI TABER, CITY CLERK

**MISSION STATEMENT:**

To serve and strengthen community by providing access to lifelong learning opportunities to enjoy life, ensuring a diverse range of housing opportunities, and preserving healthy neighborhoods.

## JANUARY 13, 2022

1. **City Manager's Office of Racial Equity Work Plan Status Report.** (City Manager – Racial Equity)  
**Purpose:** Provide a status report on the City Manager's Office of Racial Equity work plan from July to December 2021, and roadmap for January to June 2022 which includes both immigrant affairs and racial equity work.
2. **Discussion of the Proposed Equity Roundtable.** (City Manager – Racial Equity)  
**Purpose:** Discuss the proposed equity roundtable.
3. **Library Department's Equity and Inclusion Service Report.** (Library)  
**Purpose:** Provide a report on the Library's equity and inclusion services, including efforts to strengthen departmental capacity to advance equity and inclusion services, understand the use and access to Library services, reach hard-to-reach populations through various efforts including a special focus on disability/adaptive ability access efforts, and the development of the Equity, Diversity and Inclusion Quality Standards for all City sponsored programs.

**FEBRUARY 10, 2022**

1. **Assessment of Fair Housing (AFH) Plan Report.** (Housing)  
**Purpose:** Provide a report on the Assessment of Fair Housing (AFH) Plan, including draft strategies in the AFH plan and draft AFH strategies to incorporate into the Housing Element.
2. **Urban Confluence Silicon Valley Project Quarterly Status Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a verbal quarterly status report on the proposed Urban Confluence Silicon Valley project proposed at Arena Green.
3. **Park Design Guidelines Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on park design guidelines that supports planning and design of parks to align with General Plan goals and typical operational resources.
4. **City-Wide Sustainable Park Maintenance Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a report on city-wide sustainable park maintenance, including current service levels and areas of improvement.
5. **Parks Funding Initiative Status Report.** (Parks, Recreation and Neighborhood Services)  
**Purpose:** Provide a verbal status report on parks funding initiative to identify ongoing operations funding, consistent with benchmark S10 “Seek Sustainable Funding Mechanisms for Our Parks and Recreation System” as defined in the PRNS Department’s Strategic Plan, ActivateSJ.  
[Deferred to May]

**MARCH 10, 2022**

1. **Citywide Residential Anti-Displacement Strategy Quarterly Status Report.** (Housing)  
**Purpose:** Provide a quarterly status report on the Citywide Residential Anti-Displacement Strategy.
2. **Better Housing Initiative Status Report.** (Housing)  
**Purpose:** Provide a status report on the Better Housing Initiative, including assessment and implementation of the Better Housing Initiative for selected affordable housing developments.
3. **Homelessness Annual Report.** (Housing)  
**Purpose:** Provide an annual report on homelessness for 2020-2021, including updates on the approved Citywide Roadmap items for 2021-2022 related to emergency interim housing and sheltering and enhanced encampment services.

4. **2020-2021 ActivateSJ Strategic Plan and Community Impact Annual Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide the annual report on the ActivateSJ Strategic Plan and Community Impact Report for 2020-2021.

5. **Coyote Creek Trail Project Quarterly Status Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a verbal quarterly status report on the Coyote Creek Trail Project.

[Deferred to April]

6. **Family Camp Status Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a status report on Family Camp in advance of its return for the 2022 season.

**MARCH 25, 2022 10:00 a.m. SPECIAL JOINT MEETING OF NEIGHBORHOOD SERVICES AND EDUCATION COMMITTEE AND SANTA CLARA COUNTY CHILDREN, SENIORS, AND FAMILIES COMMITTEE**

1. **Joint Special Meeting on Child Well-Being.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide follow-up reports and recommendations on a child well-being strategy that will utilize funds from, but not limited to, American Rescue Plan (ARP) funding, in partnership with stakeholders that deliver child care, afterschool care, and other services for children of elementary school age, as well as children zero to five.

**APRIL 14, 2022**

1. **Coyote Creek Trail Project Quarterly Status Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a verbal quarterly status report on the Coyote Creek Trail Project.

[Deferred from March]

2. **Tree Planting Costs Report.** (Transportation)

**Purpose:** Provide a report on tree planting costs associated with planting street trees along with potential measures to reduce costs.

3. **Parks, Recreation and Neighborhood Services Volunteer Management Programs Annual Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a verbal report on Parks, Recreation and Neighborhood Services volunteer management programs, accomplishments and improvement initiatives.

**4. Parks, Recreation and Neighborhood Services Summer 2022 Recreation Programming Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a verbal report on Parks, Recreation and Neighborhood Services summer 2022 recreation programming.

**5. Mayor’s Gang Prevention Task Force’s Bringing Everyone’s Strengths Together, Safe Summer Initiative Grant, and Youth Interventions Programs Annual Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide an annual report on the Mayor’s Gang Prevention Task Force’s Bringing Everyone’s Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services Programs for 2020-2021.

**MAY 19, 2022 (9:00 a.m.) – SPECIAL MEETING DATE AND TIME**

**1. Public Life in San José Annual Report.** (Economic Development and Cultural Affairs/Parks, Recreation and Neighborhood Services)

**Purpose:** Provide an annual report on public life in San José, including citywide efforts to activate and improve San José public life.

**2. Rent Stabilization Program Strategic Plan Report.** (Housing)

**Purpose:** Provide a report on the Rent Stabilization Program Strategic Plan, including goals and objectives for the program over the coming years.

[Deferred to June]

**3. Parks Funding Initiative Status Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a verbal status report on parks funding initiative to identify ongoing operations funding, consistent with benchmark S10 “Seek Sustainable Funding Mechanisms for Our Parks and Recreation System” as defined in the PRNS Department’s Strategic Plan, ActivateSJ.

[Deferred from February]

**JUNE 9, 2022**

**1. Urban Confluence Silicon Valley Project Quarterly Status Report.** (Parks, Recreation and Neighborhood Services)

**Purpose:** Provide a verbal quarterly status report on the proposed Urban Confluence Silicon Valley Project proposed at Arena Green.

**2. Citywide Residential Anti-Displacement Strategy Quarterly Status Report.** (Housing)

**Purpose:** Provide a quarterly status report on the Citywide Residential Anti-Displacement Strategy.

**3. Rent Stabilization Program Strategic Plan Report.** (Housing)

**Purpose:** Provide a report on the Rent Stabilization Program Strategic Plan, including goals and objectives for the program over the coming years.

[Deferred from May]

**4. Youth Commission Report.** (Library)

**Purpose:** Provide a verbal report on the Youth Commission's accomplishments.

[Added per April 20, 2022 Joint Meeting for the Rules and Open Government Committee]