
DOWNTOWN PARKING BOARD
DRAFT MINUTES
March 2, 2022
Meeting held via Zoom

Item Subject

1. Call to Order & Chairperson Report

Meeting called to order at 10:02 a.m.

2. Public Record

No Discussion

3. Open Forum

Blair Beekman commented on various City and DPB items.
Bill Souders commented on downtown residential parking issues, concerns, and ideas.

4. Consent Calendar

Action: (5-0-1) Board approved the meeting minutes for the November 3, 2021 DPB meetings.
Board member Schneider was absent.

Document Filed: November 3, 2021 DPB minutes

5. General Business

A. FY 2021-22 Mid-Year Financial and Activity Report

Arian Collen (DOT) presented the FY 2021-22 Mid-Year Financial Report which highlighted the revenues and expenses through the first half of the fiscal year. A brief discussion ensued, including a request by the board requesting the financials include the Adopted budget and the CIP financials include the original budget and highlight changes included in the modified budget.

Action: (5-0-1) Board member Rast moved to approve the FY 2021-22 Mid-Year Financial Report. Board member Cord seconded the motion.

Document Filed: FY 2021-22 Mid-Year Financial Report

B. FY 2022-23 Proposed Budget & 5-Year CIP

Mr. Collen presented the FY 2022-23 Proposed Parking Fund budget and 5-year CIP. A discussion ensued, with Chair Faas questioning staff's approach to the proposed revenue and expense assumptions and increases. The board noted that they want to see a balanced budget and more consistent revenue and expense assumptions.

Action: The board did not take action on the Proposed Budget.

Document Filed: FY 2022-23 Smart Meter Revenue Update

6. Parking Programs & Rates

A. Review & Potential Revision of Existing Meter District Area Reserve

Heather Hoshii (DOT) provided a brief verbal update on the status of the review and potential revision to the existing Meter District Area Reserve, focusing on vetting the micro reserve option

concept with the City's Budget Office, City Attorney, and broader City Administration. An update will be brought to the DPB in the near future for consideration.

B. Downtown Residential Parking

Elias Khoury (DOT) presented an information memo outlining the various parking options to residents within the downtown core. The options include the City's off-street garages, on-street parking, and privately-owned garages.

Bill Souders questioned if expanding the Residential Parking Permit program to the downtown core was being considered, and staff responded that it was not. A discussion ensued.

Document Filed: Downtown Residential Parking Options Memo

C. Clean Air Parking Permit Program

Mr. Collen presented the memo outlining the history of the Clean Air Parking Program as well as the staff recommendation to sunset the program. A brief discussion ensued.

Action: (5-0-1) Vice Chair Heindel moved to support the staff recommendation to sunset the Clean Air Vehicle Parking Program effective July 1, 2022. Board member Rast seconded the motion.

Document Filed: Sunsetting of the Clean Air Vehicle Parking Program Memo

7. Reports/Coordination

A. Multi-Modal Transportation Project & Diridon Area Masterplan

No discussion on this item

B. Downtown Promotions & Marketing Update

Nate Ulsh (San Jose Downtown Association) provided an update on the marketing and promotions efforts of the SJDA and paid for in part by the City via the Parking Fund.

C. City Council/Committee Agenda Items

Mr. Collen noted the Commercial Real Estate Parking Program and miscellaneous clean up of the Master Parking Rate Schedule will be brought to the City Council later in the spring.

Mr. Collen also noted that the City engaged with Hexagon Transportation Consultants to analyze access to the Market Street Garage if San Pedro Street were to remain closed in the long term. These findings concluded that the garage would operate sufficiently during the weekday AM/PM peak periods, but customers would encounter some delays entering during event pre-pay conditions. The City will continue to evaluate the San Pedro Closure but no timeline of an official decision is available at this time.

8. Future Agenda Items

Items for the June 15, 2022 DPB Meeting:

- Election of Officers
- Preliminary approval of FY 2022-23 Annual Work Plan
- FY 2022-23 Budget & 5-Year CIP
- Review & Potential Revision of Existing Meter District Area Reserve
- Update on Parking Programs & Rates
- Downtown Promotions and Marketing Update
- Information on Multi-Modal Transportation Projects & Diridon Area Masterplan

Meeting was adjourned at 12:04pm