



# Memorandum

**TO:** MAYOR REED  
**SUBJECT:** CITY ATTORNEY POSITION

**FROM:** Councilmember Rocha  
**DATE:** May 23<sup>rd</sup>, 2012

Approved

*Don Rocha*

Date

*5-23-12*

*PK*

## RECOMMENDATION

That the following recommendation be enacted.

### Proposal

Program/Project Title: Add a Chief Deputy City Attorney Position

Amount of City Funding Required:

FY 12-13 Chief Deputy City Attorney Position: \$283,000

FY 13-14 Chief Deputy City Attorney Position: \$283,000

Total: \$566,000

Fund Type (i.e. General Fund, C&C funds, etc.) General Fund

Anticipated Outcomes: Requested funding changes would affect benefits or services for San José residents, businesses, community groups, etc., as described below: (Use as much space as required.)

This proposal would add a Chief Deputy City Attorney position to the City Attorney's Office to assist with management of the Litigation Division for both FY 12-13 and FY 13-14. Handling litigation is a critical function of the City Attorney's Office and is key to protecting the City's interests. Inadequate staffing of this office has made it necessary for the City to retain outside Council at considerable cost. Adding this position will not only help the City Attorney more effectively protect the City's interests, it will also enable us to save on outside counsel fees.

### Funding Source

Program/Project Title: Earmarked Reserve: Essential Services (Budget Page IX-30)

Amount of City Funding Change:

FY 12-13 Chief Deputy City Attorney Position: \$283,000

FY 13-14 Chief Deputy City Attorney Position: \$283,000

Total: \$566,000

Fund Type (i.e. General Fund, C&C funds, etc.) General Fund

Anticipated Outcomes: Requested funding changes would affect benefits or services for San José residents, businesses, community groups, etc., as described below: (Use as much space as required.)

The essential services reserve would fund this proposal.

Department or Organization: City Attorney's Office

Department or Organization Contact (Please list contact information for the individual that certified cost estimates contained within your recommendation.)

Name: Dan Tong

Phone number: 535-1957

E-mail address: Daniel.Tong@sanjoseca.gov

This change is:

  X   One-time             Ongoing

The City Service Area to which the change best relates:

- Community and Economic Development Services
- Environmental and Utility Services
- Neighborhood Services
- Public Safety
- Strategic Support
- Transportation and Aviation Services