



Memorandum

TO: HONORABLE MAYOR AND
CITY COUNCIL

FROM: Sharon Erickson
Jennifer A. Maguire

SUBJECT: CITY AUDITOR STAFFING

DATE: May 9, 2012

Approved

Date

5-9-12

RECOMMENDATION

Approve the following amendment to the 2012-2013 Proposed Budget in the General Fund:

- a. Eliminate 1.0 Supervising Auditor and 1.0 Senior Program Performance Auditor, and add 3.0 Program Performance Auditor I (ongoing cost: \$0)

BACKGROUND

Since 2008-2009, the Office of the City Auditor has reduced staffing by nearly one-third, and a supervisory layer has been removed. The staffing reductions have impacted the quantity of work produced.

ANALYSIS

This proposal eliminates 1.0 vacant Supervising Auditor position and 1.0 vacant Senior Program Performance Auditor position in order to add 3.0 Program Performance Auditor I positions. During the recent recruitment process, the City Auditor determined that there were several viable entry level candidates. This action will increase audit staffing dedicated to conducting performance audits of City programs. It continues the Office's previous efforts to streamline and flatten the audit organization at no additional cost to the City. The additional staffing will result in additional program performance audits conducted and audit benefits identified.

COORDINATION

This proposal has been coordinated with the Mayor's Budget Office.

SHARON W. ERICKSON
City Auditor

JENNIFER A. MAGUIRE
Budget Director