

Attachment A: Housing & Community Development Commission Accomplishments for FY 2021-22

#	Item	Recommended Actions	Commission Action
Administrative Discussions			
1.	Adopt Commission's Accomplishments for FY 2020-21 October 14, 2021	Review, discuss, and adopt the Housing and Community Development Commission's FY 2020-21 Accomplishments for submission to the City Council's Community and Economic Development Committee at its October 25, 2021, meeting.	Commissioner Tran made a motion to adopt the Housing and Community Development Commission's FY 2020-21 Accomplishments for submission to the City Council's Community and Economic Development Committee at its October 25, 2021, meeting, with a second by Commissioner Dawson. The motion passed (11-0). Yes: O'Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Tran, Sellarole (11) No: (0) Absent: Moore (1)
2.	Adopt Commission's Workplan for FY 2021-22 October 14, 2021	Review, discuss, and adopt the Housing and Community Development Commission's FY 2021-22 Workplan, for consideration by the City Council's Community and Economic Development Committee at its October 25, 2021, meeting.	Vice Chair Jasinsky made the motion to adopt the Housing and Community Development Commission's FY 2021-22 Workplan for consideration by the City Council's Community and Economic Development Committee at its October 25, 2021 meeting, with a second by Commissioner Dawson. The motion passed (11-0). Yes: O'Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Tran, Sellarole (11) No: None (0) Absent: Moore (1)
Policy & Programmatic Discussions			
3.	Housing Crisis Workplan Update August 12, 2021	Review staff's report on progress in implementing the City Council-approved Housing Crisis Workplan.	Commissioner Moore made the motion that there be measurable goals and metrics for every strategy to track effectiveness of those goals that are prioritized in the Workplan, with a second by Chair O'Connell. The motion passed (7-0). Yes: O'Connell, Jasinsky, Dawson, Shoor, Wheeler, Tran, Moore (7) No: None (0) Absent: Vong (1)

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4.	FY 2020-2021 Consolidated Annual Performance Evaluation Report (CAPER) September 9, 2021	Hold a public hearing on the report on the progress towards achieving the housing and community development goals identified in the City's five-year Consolidated Plan and the FY 2020-2021 Annual Action Plan (Housing) regarding the use of federal funds from the U.S. Department of Housing and Urban Development (HUD), and recommend that the City Council approve the FY 2020-2021 CAPER.	No action was taken due to lack of quorum, but a public hearing was conducted to gather feedback on the CAPER report as provided by the City's Citizen Participation Plan .
5.	Housing Crisis Workplan Prioritized Items November 18, 2021	Review the report on progress implementing the City Council-approved Housing Crisis Workplan and make possible recommendations.	Chair O'Connell moved that the Housing Crisis Workplan item, "Apply the Mobilehome Park Land Use Designation Through City-initiated General Plan Amendments to the Remaining 56 Mobilehome Parks," be initiated, including prioritizing Parks for redesignation, and that Council approve the staff request from the March 10, 2020 Council meeting for additional funding, with a second by Commissioner Wheeler. The motion passed (10-0). Yes: O'Connell, Jasinsky, Dawson, Del Buono, Vong, Navarro, Wheeler, Partida, Sellarole, Moore (10) No: (0) Absent: Shoor, Tran (2)
6.	FY 2020-2021 Rent Stabilization Program Annual Report November 18, 2021	Review the Rent Stabilization Program Annual Report for 2020-2021 and provide possible recommendations to staff.	Commissioners made comments and asked clarifying questions. No action was taken.
7.	Measure E Annual Report for Fiscal Year 2020-2021 December 9, 2021	Review the Measure E Annual Report for Fiscal Year 2020-2021 and make possible recommendations to staff.	Commissioners made comments and asked clarifying questions. No action was taken.
8.	Commercial Linkage Fee Update	Receive the staff report on proposed changes to the Commercial Linkage Fee (CLF) Ordinance and Fee Schedule Resolution, including the timing of fee	Commissioner Shoor made the motion to receive the staff report and amend the recommendation on payment option to 95% of the fee at building permit issuance, with a second by Commissioner Dawson. The motion passed 8-2.

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	January 13, 2022	payments, credit for constructing affordable units, and other implementation details, and make possible recommendations.	Yes: O’Connell, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida (8) No: Jasinsky, Sellarole (2) Absent: Tran, Moore (2) Commissioner Wheeler made the motion to support staff recommendation to remove credits for historic preservation and sustainable development and recommend that the credits come from a different source than the commercial linkage fee, which is directed to providing affordable housing, with a second by Commissioner Shoor. The motion passed 10-0. Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Sellarole (10) No: (0) Absent: Tran, Moore (2) Commissioner Wheeler made the motion to recommend that the exemption level be left at 40,000 sq ft., with a second by Commissioner Vong. The motion passed 8-2. Yes: O’Connell, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida (8) No: Jasinsky, Sellarole (2) Absent: Tran, Moore (2)
9.	Draft AFH Plan and Housing Element Strategies January 27, 2022	Receive staff’s report on the Assessment of Fair Housing (AFH) Plan, including draft strategies in the AFH plan and draft AFH strategies to incorporate into the Housing Element, and make possible recommendation(s) to staff and/or the City Council.	Commissioners reviewed the report and gave feedback to staff. No motions were made. Commissioners’ feedback on this item will be captured in a Supplemental Memorandum to the Neighborhood Services and Education Committee for its meeting on February 10, 2022.
10.	Status Report on the Better Housing Initiative February 10, 2022	Review staff’s status report on the Better Housing Initiative, including proposed future funding, including proposed future funding and the development of program services for selected affordable housing developments, and make possible recommendations to staff and/or the City Council.	Commissioners reflected their comments to staff but did not choose to make any motions.

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#	Item	Recommended Actions	Commission Action
11.	<p>Increasing Equitable Representation on the Housing and Community Development Commission</p> <p>February 10, 2022</p>	<p>Review the staff report to add a Lived Experience with homelessness seat to the Housing and Community Development Commission, including recommendations for outreach and resources for the new Commissioner and a stipend for all Commissioners, and make possible recommendation(s) to staff and/or the City Council.</p>	<p>Commissioner Tran made the motion to bifurcate the previous motion, with a second by Commissioner O’Connell. The motion passed 10-0.</p> <p>Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Partida, Tran, Moore (10)</p> <p>No: (0)</p> <p>Absent: Wheeler (1)</p> <p>Commissioner Navarro made the motion that Lived Experience should be recent, within the last 3 years, with a second by Commissioner Vong. The motion passed 10-0.</p> <p>Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Partida, Tran, Moore (10)</p> <p>No: (0)</p> <p>Absent: Wheeler (1)</p> <p>Commissioner Tran made the motion, HCDC recommends the first appointment to the Lived Experience seat be a woman, with a second by Commissioner Del Buono. The motion passed 10-0.</p> <p>Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Partida, Tran, Moore (10)</p> <p>No: (0)</p> <p>Absent: Wheeler (1)</p>
12.	<p>Fiscal Year 2022-2023 Annual Action Plan Funding Priorities</p> <p>March 10, 2022</p>	<p>Hold a public hearing on funding priorities for the Fiscal Year 2022-23 Annual Action Plan for the use of federal funds from the U.S. Department of Housing and Urban Development, provide input to staff, and make possible recommendations to the City Council on funding priorities.</p>	<p>Vice Chair Jasinsky made the motion to shift \$100,000 from Fair Housing Public Services to Senior Services (Meal and Support Programs), with a second by Commissioner Moore. The motion passed 5-2 with 2 abstentions.</p> <p>Yes: O’Connell, Jasinsky, Dawson, Partida, Moore (5)</p> <p>No: Del Buono, Tran (2)</p> <p>Absent: Navarro, Wheeler (2)</p> <p>Abstain: Shoor, Vong (2)</p>
13.	<p>Homelessness Annual Report for Fiscal Year 2020-2021</p> <p>March 10, 2022</p>	<p>Review the Annual Homelessness Report for Fiscal Year 2020-2021, including updates on the approved Citywide Roadmap items for Fiscal Year 2021-2022 related to emergency interim housing and sheltering and enhanced encampment services, and</p>	<p>Commissioner Del Buono made the motion to recommend that the City Council approve the report, with a second by Commissioner Dawson. The motion passed 9-0.</p> <p>Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Partida, Tran, Moore (9)</p> <p>No: (0)</p> <p>Absent: Navarro, Wheeler (2)</p>

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		recommend that the City Council approve the report.	
14.	<p>Rent Stabilization Program Annual Fees FY 2022-2023</p> <p>March 10, 2022</p>	<p>Review the proposed fee structure for Fiscal Year 2022-2023 for the Rent Stabilization Program, as stated below, and recommend that the City Council approve the following fees:</p> <p>i. Annual Apartment Rent Control Fee: increase from \$55.00 per unit to \$85.00 per unit;</p> <p>ii. Annual Apartment Non-Rent Control Fee: increase from \$5.45 per unit to \$15.00 per unit;</p> <p>iii. Annual Mobilehome Rent Control Fee: increase from \$20.00 per unit to \$34.00 per unit; and,</p> <p>iv. Fees in connection with withdrawal of a building under the Ellis Act Ordinance: increase from \$2,464 per unit for up to 10 units and \$907 per unit for over 10 units, to \$2,833 per unit for up to 10 units and \$951 per unit for over 10 units.</p>	<p>Chair O’Connell made the motion that the item be continued to the April 14, 2022, meeting and that staff return with detailed information about historic program reserve levels, services provided with staff time and staff costs in FY 2021-22 preferably back to FY 2017-18, and definition of terms (such as 'executive'), with a second by Commissioner Moore. The motion passed 9-0.</p> <p>Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Partida, Tran, Moore (9)</p> <p>No: (0)</p> <p>Absent: Navarro, Wheeler (2)</p>
15.	<p>Rent Stabilization Program Fiscal Year 2021-2022 Quarters 1 and 2 Report for Apartments, Including the Apartment Rent Ordinance, Tenant Protection Ordinance, And Ellis Act Ordinance</p> <p>March 10, 2022</p>	<p>Review the report on the Rent Stabilization Program for apartments in Quarters 1 and 2 of Fiscal Year 2021-2022 and provide possible recommendations to staff.</p>	<p>Staff heard the report, asked clarifying questions, and made comments to staff. No motion was made.</p>

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#	Item	Recommended Actions	Commission Action
16.	Rent Stabilization Program Fiscal Year 2021-2022 Quarters 1 and 2 Report for Mobilehomes March 10, 2022	Review the report on the Rent Stabilization Program for mobilehomes in Quarters 1 and 2 of Fiscal Year 2021-2022 and provide possible recommendations to staff.	Staff heard the report, asked clarifying questions, and made comments to staff. No motion was made.
17.	Fifth Substantial Amendment to the Fiscal Year 2019-20 Annual Action Plan for the use of funds from the U.S. Department of Housing and Urban Development April 14, 2022	Hold a public hearing on the proposed Fifth Amendment to the Fiscal Year 2019-20 Annual Action Plan on the use of Emergency Solutions Grant (ESG-CV) funds from the federal Coronavirus Aid, Relief, and Economic Security Act (CARES Act) awarded by the U.S. Department of Housing and Urban Development (HUD) to the City, take public comment as required HUD, and recommend to the City Council that it approve the proposed Fifth Substantial Amendment.	Commissioner Tran made the motion to recommend to the City Council that it approve the proposed Fifth Substantial Amendment, with a second by Chair O'Connell. The motion passed 11-0. Yes: O'Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Tran, Moore (11) No: None (0) Absent: None (0)
18.	Public Hearing on the Draft Fiscal Year 2022-23 Annual Action Plan April 14, 2022	1) Conduct a Public Hearing on the Draft Fiscal Year 2022-23 Annual Action Plan for the use of federal funds from the U.S. Department of Housing and Urban Development, 2) Provide Housing Department staff with input on the draft Action Plan, and 3) Recommend to the City Council it approve the Draft Action Plan.	Vice Chair Jasinsky made the motion to recommend to the City Council it approve the Draft FY 2022-23 Annual Action Plan, with a second by Commissioner Dawson. The motion passed 10-0. Yes: O'Connell, Jasinsky, Dawson, Shoor, Vong, Navarro, Wheeler, Partida, Tran, Moore (10) No: None (0) Absent: Del Buono (1)
19.	Housing Trust Fund Budget for Fiscal Year 2022-23 April 14, 2022	Acting as the Housing Trust Oversight Committee, recommend that the Director of Housing approve the expenditure plan for the Housing Trust Fund of \$4,037,067 for Fiscal Year 2022-23.	Commissioner Dawson made the motion to recommend that the Director of Housing approve the expenditure plan for the Housing Trust Fund of \$4,037,067 for Fiscal Year 2022-23, with a second by Commissioner Navarro. The motion passed 10-0. Yes: O'Connell, Jasinsky, Dawson, Shoor, Vong, Navarro, Wheeler, Partida, Tran, Moore (10) No: None (0)

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			Absent: Del Buono (1)
20.	<p>Rent Stabilization Program Annual Fees FY 2022-2023</p> <p>April 21, 2022</p>	<p>Review the proposed fee structure for Fiscal Year 2022-2023 for the Rent Stabilization Program, as stated below, and recommend that the City Council approve the following fees:</p> <p>i. Annual Apartment Rent Control Fee: increase from \$55.00 per unit to \$85.00 per unit;</p> <p>ii. Annual Apartment Non-Rent Control Fee: increase from \$5.45 per unit to \$15.00 per unit;</p> <p>iii. Annual Mobilehome Rent Control Fee: increase from \$20.00 per unit to \$34.00 per unit; and,</p> <p>iv. Fees in connection with withdrawal of a building under the Ellis Act Ordinance: increase from \$2,464 per unit for up to 10 units and \$907 per unit for over 10 units, to \$2,833 per unit for up to 10 units and \$951 per unit for over 10 units.</p>	<p>Chair O’Connell made the motion to bifurcate the vote and consider each fee separately, with a second by Vice Chair Jasinsky. The motion passed 8-0.</p> <p style="padding-left: 40px;">Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Tran (8) No: None (0) Absent: Wheeler, Partida, Moore (3)</p> <p>Vice Chair Jasinsky made the motion to recommend that the City Council approve the Annual Apartment Rent Control Fee increase from \$55.00 per unit to \$65.00 per unit, with a second by Commissioner Tran. The motion passed 8-0.</p> <p style="padding-left: 40px;">Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Tran (8) No: None (0) Absent: Wheeler, Partida, Moore (3)</p> <p>Commissioner Dawson made the motion to recommend that the City Council approve the Annual Apartment Non-Rent Control Fee increase from \$5.45 per unit to \$15.00 per unit, with a second by Commissioner Tran. The motion passed 8-0.</p> <p style="padding-left: 40px;">Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Tran: (8) No: None (0) Absent: Wheeler, Partida, Moore (3)</p> <p>Chair O’Connell made the motion to recommend that the City Council approve the Annual Mobilehome Rent Control Fee increase from \$20.00 per unit to \$30.00 per unit, with a second by Commissioner Del Buono. The motion passed 7-1.</p> <p style="padding-left: 40px;">Yes: O’Connell, Dawson, Shoor, Del Buono, Vong, Navarro, Tran, (7) No: Jasinsky (1)</p>

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			<p style="text-align: center;">Absent: Wheeler, Partida, Moore (3)</p> <p>Commissioner Tran made the motion to recommend that the City Council approve the fees in connection with withdrawal of a building under the Ellis Act Ordinance increase from \$2,464 per unit for up to 10 units and \$907 per unit for over 10 units, to \$2,833 per unit for up to 10 units and \$951 per unit for over 10 units, with a second by Commissioner Dawson. The motion passed 8-0.</p> <p style="text-align: center;">Yes: O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Tran (8) No: None (0) Absent: Wheeler, Partida, Moore (3)</p>
21.	<p>Public Proposed Spending Plan for Measure E Real Property Transfer Tax Revenue for Fiscal Year 2022-2023 and an Amendment to the Spending Plan for Measure E Real Property Transfer Tax for Fiscal Year 2021-2022</p> <p>April 21, 2022</p>	<p>Review the staff report and provide comments for transmittal to the City Council on: 1) The proposed spending plan of Measure E Real Property Transfer Tax revenues for Fiscal Year 2022-2023; and 2) The proposed amendments to the spending plan of Measure E Real Property Transfer Tax revenues for Fiscal Year 2021-2022.</p>	<p>Commissioner Dawson made the motion to approve 1) Staff’s proposed spending plan of Measure E Real Property Transfer Tax revenues for Fiscal Year 2022-2023, and 2) the proposed amendments to the spending plan of Measure E Real Property Transfer Tax revenues for Fiscal Year 2021-2022, with a second by Chair O’Connell. The motion passed 7-0 with one abstention. [Commissioner Shoor abstained from this vote and removed himself from the meeting to avoid an appearance of a conflict of interest, as Measure E funds organizations that support the organization that Commissioner Shoor leads.]</p> <p style="text-align: center;">Yes: O’Connell, Jasinsky, Dawson, Del Buono, Vong, Navarro, Tran (7) No: None (0) Absent: Wheeler, Partida, Moore (3) Abstain: Shoor (1)</p>
22.	<p>Amendment to the Spending Plan for Measure E Real Property Transfer Tax for Fiscal Year 2020-2021</p> <p>May 12, 2022</p>	<p>Review the staff report and provide comments for transmittal to the City Council on the proposed amendments to the spending plan for Measure E Real Property Transfer Tax revenues for Fiscal Year 2021-2022</p>	<p>Commissioners made comments and asked clarifying questions. No action was taken.</p>

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23.	Housing Crisis Work Plan Update May 12, 2022	Review the staff report on progress in implementing the City Council-approved Housing Crisis Work Plan.	Commissioners made comments and asked clarifying questions. No action was taken.
24.	Rent Stabilization Program Strategic Plan Update June 09, 2022	Review the staff report and provide possible recommendations to staff or the City Council on the Rent Stabilization Program Strategic Plan Update.	<p>Chair O’Connell moves that the City of San Jose do not make any changes to the Mobilehome Rent Control Ordinance, with a second by Vice Chair Jasinsky. The motion passed 6-5. Yes: O’Connell, Jasinsky, Vong, Navarro, Partida, Moore (6) No: Dawson, Shoor, Del Buono, Wheeler, Tran (5) Absent: None (0)</p> <p>Commissioner Wheeler moves that the Housing staff clarifies in the memo of the RSP Strategic Plan Update that the sole purpose is to improve the processes and procedures in the existing ordinances, with no intention to make any changes to any of the existing Ordinances, with a second by Commissioner Moore. The motion passed 6-5. Yes: O’Connell, Jasinsky, Navarro, Wheeler, Partida, Moore (6) No: Dawson, Shoor, Del Buono, Vong, Tran (5) Absent: None (0)</p>
25.	Rent Stabilization Program Fiscal Year 2021-2022 Quarter 3 Report for Apartments, Including the Apartment Rent Ordinance, Tenant Protection Ordinance, and Ellis Act Ordinance June 09, 2022	Review the report on the Rent Stabilization Program for apartments in Quarter 3 of Fiscal Year 2021-2022 and provide possible recommendations to staff.	No action was taken.

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26.	<p>Rent Stabilization Program Fiscal Year 2021-2022 Quarter 3 Report for Mobilehomes, Including the Mobilehome Rent Ordinance</p> <p><u>June 09, 2022</u></p>	<p>Review the report on the Rent Stabilization Program for mobilehomes in Quarter 3 of Fiscal Year 2021-2022 and provide possible recommendations to staff.</p>	<p>No action was taken.</p>