

Section 1: Introduction

This is the application for the Community Stabilization and Opportunity Pathways Fund Commission (Commission). The primary responsibility of the Commission is to guide decisions related to the Community Stabilization and Opportunity Pathways Fund (Fund). Click [here](#) to learn more about this Commission.

The Commission will have 13 voting members and one alternate that can serve in place of any absent member. At least five of the voting members must have “lived experience” in the program areas the Fund will address, such as housing insecurity, neighborhood instability, homelessness, low-income, unemployment, and/or barriers to opportunity and economic mobility. At least eight members must have work experience in the relevant fields. One of the seats may be an academic/research role. You may apply for multiple types of seats.

At the end of the application period, a panel of City staff will evaluate all applications received and recommend a slate of 13 members (plus the alternate) to the City Council for appointment. The initial term length will be four years for seven of the members and two years for six of the members and the alternate.

As part of this evaluation process, staff may verify the information and ask you to clarify information in the application or to provide additional information. In addition, staff will provide all applications that meet the minimum requirements to City Council (with addresses, phone numbers, email addresses, spouse information, and the Demographic section redacted). These redacted applications will be visible to the public. Staff may report aggregated demographic data to the City Council and public as part of the application process or a future purpose.

Your application will remain on file for one year from the date of submission. During that time, your application may be considered for unanticipated vacancies on the Commission.

Thank you for your interest!

1. Name (First and Last)
2. Please indicate which type of seat you are applying for (select all that apply):
 - a. Work Experience seat
 - b. Lived Experience seat
 - c. Academic/Research seat
2. What is your connection to San José? (select all that apply)
 - a. Resident (home address is in San José)
 - b. Small business owner
 - c. Worker (job is in San José)
 - d. Other meaningful connection (500-character limit, excluding spaces)

Section 2: Contact Information

3. Phone number

4. Email address
5. Home address
6. Place of work address (Employer or Small Business owner)

Section 3: Experiences and Qualifications

The following questions have a limit of 1,000 characters (excluding spaces). Please use this space to describe your background and the experiences that would make you qualified to serve on this Commission.

7. Education: List any High School, College, Professional, Vocational, Training Institute, or other relevant educational experience. Include your Major or Field of Study, any Degree(s), and date of the degree.

8. Leadership and Civic Engagement Experience: Describe any position or office held in any community, neighborhood, governmental agency, civic, or charitable organization. Include any leadership roles, experience you have with serving on a Commission or Board for the City of San José or another local government, and any leadership development trainings you have completed. Include the dates.

9. Lived Experience: If you are applying for a Lived Experience seat, describe your lived experience with the program areas that the Fund is intended to address, such as housing insecurity, neighborhood instability, homelessness, low-income, unemployment, barriers to opportunity and economic mobility, and/or a related issue. (Reminder: you may apply for a Lived Experience seat in addition to a Work Experience seat or Academic role).

10. Work Experience: If you are applying for a Work Experience seat or an Academic role, please indicate any professional experience and subject matter expertise (e.g., through service delivery, policymaking, academic, or institutional capacity), in the following fields (select all that apply):
 - a. Affordable housing preservation and/or shared equity and community ownership including finance models.
 - b. Tenant advocacy and support.
 - c. Homelessness or homeless support services.
 - d. Science, Technology, Engineering, Arts, and Mathematics (STEAM) education (early childhood, K-12, post-secondary).
 - e. Employment and workforce development, job training, apprenticeship programs, labor.
 - f. Minority-owned, disadvantaged, small, or micro business retention and growth.
 - g. Neighborhood development, leadership development.
 - h. Philanthropy, fundraising, grant-making.
 - i. Nonprofit management, legal, finance experience.

- j. Academic and/or research expertise in relevant fields such as equity, community development, sociology, demography and/or economic mobility.
11. If you selected one or more fields in the previous question, describe your experience. please list any relevant publications:

12. List any special awards or recognitions you have received.

13. Which languages do you speak fluently?

Section 4: Commission Questions

The following questions have a limit of 1,500 characters each (excluding spaces). Please use this space to demonstrate your understanding of the role of this Commission and your desire to serve on it.

14. What is your understanding of the purpose of this Commission?

15. Why do you want to serve on this Commission?

16. Please describe your commitment to furthering the City’s goals for:
- a. Anti-displacement and community stability.
 - b. Economic mobility, education and workforce development, and supporting workers and family-supporting jobs.
 - c. Racial equity and uplifting historically disadvantaged groups, including women, people of color, people with disabilities, low-income residents, and the chronically unemployed.
- _____
17. Please state any other information that you feel would be useful in reviewing your application. You may upload a resume or other relevant documentation (up to 3 files).

Section 5: References

Please provide the names and contact information for two people who are familiar with your experiences and interest areas. Ask them to provide a short statement about your qualifications for this Commission and include that here. We may contact them for follow-up questions; please advise them to respond to any requests as soon as possible.

Reference 1:

18. Name
 19. Email address
 20. Phone number
 21. Relationship to you
 22. Statement
-

Reference 2:

23. Name
 24. Email address
 25. Phone number
 26. Relationship to you
 27. Statement
-

Section 6: Expectations

It is anticipated that this Commission will meet as a full group once a month and may have subcommittees that would meet as well. It is possible that, depending on the workplan, the Commission may meet more or less frequently than monthly. The meetings will typically be in the evening and may be in-person at City Hall or virtually through Zoom or another meeting digital platform. If needed, the San Jose Library offers resources to support computer and internet access (www.sjpl.org/computers).

Commission members may be deemed to have automatically resigned from service on the Commission if they have too many unexcused absences. See section [2.08.060 of the Municipal Code](#) for details.

In addition to attending meetings, Commission members will also be responsible for a variety of other functions, powers, and duties as described in [2.08.5050 of the Municipal Code](#).

The City will provide live interpretation and other reasonable accommodations upon request to support participation. Members qualifying for the Lived Experience seats are eligible for a monthly stipend of \$200, contingent upon attendance at one monthly Commission meeting (either a regular meeting or subcommittee meeting). See [2.08.5060 of the Municipal Code](#) for details.

28. Please confirm that you have read and understand these expectations, and that you would commit to making your best efforts to fulfill the time commitments and responsibilities of this Commission.
 - a. Yes
 - b. No

29. All of the City's Boards and Commissions are subject to various policies intended to promote fair, transparent, and ethical behavior. Please confirm that you have reviewed and agree to comply with the San José Municipal Code [Chapter 12.08 \(Prohibition of Gifts\)](#), City of San José Ethics Policy ([City Policy Manual 1.2.1](#)), and City of San José Gift Policy ([City Policy Manual 1.2.2](#)).
 - a. Yes
 - b. No

30. If appointed, would you be able to show proof of updated COVID-19 vaccination (inclusive of a booster)?
- a. Yes
 - b. No

Section 7: Conflict of Interests

State and local law require that every elected official and public employee who makes or influences governmental decisions abstain from participation in decisions that may affect their financial interests and that they submit a disclosure statement to identify those financial interests. The individuals appointed to the Fund Commission will be subject to these requirements and required to fill out and submit a Statement of Economic Interests, also known as the Fair Political Practices Commission (FPPC) Form 700.

In completing the Form 700, you will be required to report your source of income (unless you work for a government agency), your spouse's source of income (unless he/she/they work for a government agency), individual stock interest in companies doing business in the City of San Jose, real estate investments held within the City of San Jose (excluding the home you live in), and other reportable interests. The Form 700 will cover the immediate twelve-month period prior to appointment, and members will complete the form annually on or before April 1 of each year thereafter. Completed forms will be public on the City's Form 700 website.

The Form 700 provides transparency and ensures accountability in two ways. First, it provides necessary information to the public about an official's personal financial interests to ensure that officials are making decisions in the best interest of the public and not enhancing their personal finances. Second, it serves as a reminder to the public official of potential conflicts of interest so the official can abstain from making or participating in governmental decisions that are deemed conflicts of interest. See the [City's Form 700 page](#) for additional information.

In addition, the City Attorney's Office will conduct an analysis of potential conflict of interests for each eligible applicant using the information provided in this application. Staff will utilize the findings when making their recommendation and will report the conclusions to City Council as part of the appointment process.

31. Do you understand these Statement of Economic Interest requirements, and if appointed to the Commission, agree to file required FPPC Form 700 Statements of Economic Interest, as required by current City Council Conflict of Interest resolution?
- a. Yes
 - b. No
32. Have you ever been required to file a Statement of Economic Interest (Form 700) and failed to do so?
- a. Yes
 - b. No
33. If yes, please explain the context.
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34. Please review the scope of this Commission in **Section 2.08.50 of the Municipal Code**. Based on your best judgment, does this Commission make decisions that may affect your or your spouse's sources of income, interests in real property, personal finances, or investments?

- a. Yes
- b. No

35. If yes, please explain. Please identify any organizations, associations, corporations, or entities by which you are employed or associated that might be affected by decisions of this Commission, and the positions you hold in these entities.

36. Do you own property in the City of San José?

- a. Yes
- b. No

37. If yes, please list the addresses here.

38. Do you have a spouse?

- a. Yes
- b. No

If you answered yes to the previous question, please complete the following questions. If a question does not apply, please put N/A.

39. Spouse's Current Employer

40. Address of Spouse's Current Employer

41. Spouse's Job Title

42. If you or your spouse is retired and receiving a pension, please state source of pension.

Section 8: Demographics (optional)

It is the intent for the Commission to reflect the interests of different racial, ethnic, economic, generational, and other diversity of the City of San José. However, the demographic information you choose to provide in this section is VOLUNTARY and OPTIONAL. Individual responses to the following demographic questions will not be included in the applications provided to the City Council or used as part of the appointment process. Aggregated demographic data provided in this section may be reported to the City Council and public.

43. Age

- a. 18-34 years
- b. 35-44 years
- c. 45-54 years
- d. 55-64 years
- e. 65 years and up

44. Gender identity [select all that apply]

- a. Female
- b. Male

- c. Transgender
 - d. Non-binary
 - e. Write-in: _____
45. Race/ethnic identity [select all that apply]
- a. American Indian or Alaska Native
 - b. Black or African American
 - c. Hispanic or Latino/a/x
 - d. Native Hawaiian or Other Pacific Islander
 - e. White or Caucasian
 - f. Central Asian (Afghani, Armenian, Azerbaijani, Georgians, Kazakh, Kyrgyz, Mongolian, Tajik, Turkmen, Uzbek)
 - g. East Asian (Chinese, Japanese, Korean, Okinawan, Taiwanese, Tibetan)
 - h. South Asian (Bangladeshi, Bhutanese, Indian, Maldivians, Nepali, Pakistani, Sri Lankan)
 - i. Southeast Asian (Bruneian, Burmese, Cambodian, Filipino, Hmong, Indonesian, Laotian, Malaysian, Mien, Singaporean, Timorese, Thai, Vietnamese)
 - j. Other: _____
46. What is your annual gross household income?
- a. Less than \$25,000
 - b. \$25,000 to \$49,999
 - c. \$50,000 to \$99,999
 - d. \$100,000 to \$149,999
 - e. \$150,000 to \$199,999
 - f. \$200,000 or greater
47. What is your housing situation?
- a. Homeowner
 - b. Renter
 - c. Currently unhoused
 - d. Other: _____

Section 9. Verification

As part of the application review process, staff may verify the information, ask you to clarify information in your application, and/or ask you to provide additional information. Please respond in a timely manner to any inquiries following submittal of this application.

By checking the box below, you agree with the following statement: I agree that all of the information contained in my **responses to the questions on this application are true** and accurate to the best of my knowledge. I further agree that, by checking the box below and submitting this application, online or otherwise, I am affixing my digital signature to this form as of the date submitted. I also acknowledge that I am aware that **this application is a public record** and may be viewed by members of the public, with addresses, phone numbers, and email addresses redacted.

48. I agree*

Thank you again for your interest in serving on this Commission!