



*Housing*

# Housing & Community Development Commission (HCDC) Lived Experience Seat Open House

**October 6, 2022**

**Mackenzie Mossing**

Deputy Chief of Staff, Mayor's office

**Nathan Ho**

Senior Policy Advisor, Mayor's office

**Kristen Clements**

Division Manager, Housing

**Mindy Nguyen**

Development Officer, Housing

# Agenda

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**5:45pm:** Welcome

**5:50pm-6:10pm:** Background on the Lived Experience Seat and the Housing & Community Commission

**6:10pm-6:20pm:** Questions and comments

**6:20pm-7:00pm:** Application assistance



# What is the Lived Experience seat?

- 🏠 **Citywide Residential Anti-Displacement Strategy:** City Council approved in September 2020
  - Recommendation #4: Increase equitable representation of historically underrepresented communities on Commissions
- 🏠 **City Council direction (early 2021)**
  - Add a lived experience with homelessness designated seat to the Commission, and an alternate, and provide a stipend and other supports
- 🏠 **Purpose:** The Lived Experience commissioner will advise on all housing and community development matters before the Commission



# What is HCDC and what is its purpose?

- 🏠 Purpose of Housing & Community Development Commission
  - Provide guidance to City Council on policies and programs related to housing and community development
  - Advise on Mobilehome and Apartment Rent Ordinance programs
  - Receive reports on housing and community development issues and conditions
- 🏠 Commissioners
  - Now 14 seats appointed by the City Council
    - 12 nominated by Mayor and Council offices, 2 by industry groups
    - Lived Experience Seat (and alternate) will be appointed by Mayor
  - Term length is 4 years, 2-term limit



# Meeting schedule

- 🏠 Second Thursday of each month (except July) starting at 5:45 p.m.
  - Meetings typically run 2 to 3 hours (some longer)
  - Special meetings also held as needed
- 🏠 Currently, all meetings are held on Zoom due to COVID
  - Have option to use a City facility to link to Zoom
- 🏠 Attendance Policy
  - Excused absences generally are for sickness; please notify Commission staff and Chair in advance
  - Automatic resignation for 3 unexcused absences in one year
  - Rules on absence regarding the alternate's attendance are TBD

# Fiscal Year 2022-23 Work Plan (excerpt)

## 🏠 Policies & programs

- Draft 2023-31 Housing Element (policies & programs work plan)
- Community Plan to End Homelessness – City Implementation Plan
- Rent Stabilization Program – draft Strategic Plan and report
- Draft amendments to Citizen Participation Plan

## 🏠 Funding & reports

- Federal HUD funds – CAPER and Draft FY 2023-24 Annual Action Plan
- Measure E – Annual Report and Proposed FY 2023-24 Budget
- Housing Trust Fund – Annual Report and Proposed FY 2023-24 Budget



# Navigating HCDC webpage

sanjoseca.gov/your-government/departments/housing/about-us/housing-community-development-commission

CSJ Bookmarks COPA Tenant Preferences RECENT: Work Not... SB 649 Stakeholder... Council Agendas &... Bill Text - SB-649 Lo... San Jose - Housing... 3058-0290-0FM.indd Take this Hammer (...)

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## HOUSING & COMMUNITY DEVELOPMENT COMMISSION

### OVERVIEW

The Housing and Community Development Commission (HCDC), which was established by the City's Municipal Code, consists of 13 members who advise the Director of Housing, the Mayor, and the City Council on housing and community development matters. [Meeting agendas and post-meeting synopses are available here.](#)

### MEETINGS

HCDC meetings are scheduled for the second Thursday of each month.\* Meetings begin at 5:45 p.m.

Currently, HCDC meetings are conducted via Zoom.

\*The Commission typically does not meet in July or December.

### BYLAWS, POLICY & CODE

The Housing & Community Development Commission is governed by the [rules established](#) City's Consolidated Policy Governing Boards and Commissions ("[Policy 0-4,](#)" updated 3/17/2020), and the [San José Municipal Code Chapter 2.08, Part 28, as amended](#)

How may I help you?

# Support and resources provided

| Resource                                   | Description  |
|--|--|
| <b>Technology Support</b>                  | <ul style="list-style-type: none"> <li>• Laptop/tablet</li> <li>• Wi-Fi hotspot device</li> <li>• Support with printing needs</li> </ul>   |
| <b>Onboarding and Training</b>             | <ul style="list-style-type: none"> <li>• Commission orientation and onboarding guide</li> <li>• Clerk’s online training on key laws (Brown Act, conflicts)</li> <li>• Video recordings of prior Commission meetings</li> <li>• Other trainings on policies, ordinances, homelessness response system, etc. as necessary</li> </ul> |
| <b>Peer-to-Peer Support - Buddy System</b> | <ul style="list-style-type: none"> <li>• New Commissioners to be paired with a “buddy”/current Commissioner for informal onboarding and support</li> </ul>   |
| <b>Additional Resources</b>                | <ul style="list-style-type: none"> <li>• Space at City Hall for Commissioner to attend virtual meetings if needed</li> <li>• \$200 stipend dependent on meeting attendance</li> </ul>  |





# Who should apply?

- Have an interest in a wide range of local housing & community development issues
- Enjoy working with others and want to get more involved with the community
- Want to learn from others and share ideas
- Able to integrate your lived experience into thoughts about systems, policies, programs and funding
- Would enjoy the opportunity to advise City Council and staff
- Have 6-8 hours per month and the ability to commit



# How to apply

- Visit [www.sjhousing.org](http://www.sjhousing.org) > Housing Commission > Boards & Commissions > Application Portal > Housing and Community Development Commission > Apply
- First review of applications will be October 24, 2022



# Questions? Comments?

