

# Memorandum

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**TO: CIVIL SERVICE COMMISSION**

**FROM: TONI J. TABER, CMC**

**SUBJECT: ELECTION OF COMMISSION  
OFFICERS**

**DATE: October 20, 2022**

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## **RECOMMENDATION**

It is recommended that the Commission conduct the nomination and election of Commission officers – Chair and Vice-Chair – for calendar year 2023.

## **BACKGROUND**

Under Civil Service Commission Resolution 146, Article II, Section 201 “the Chair and Vice-Chair shall be elected for terms of one (1) year commencing at noon on the first day of December, and continuing to the next succeeding first day of the December”.

## **ANALYSIS**

To ensure compliance with the Commission’s rules and procedures, it is recommended that the Commission consider the nomination and election of officers for 2017 at its December 1, 2016 meeting. Staff will implement procedures so that the nomination and election of officers is held during the November meeting each year pursuant to the Commission’s by-laws.



TONI J. TABER, CMC  
City Clerk

For questions, please contact our Civil Service Commission Staff at [ClerkCivilServiceCom@sanjoseca.gov](mailto:ClerkCivilServiceCom@sanjoseca.gov)

