

**DOWNTOWN PARKING BOARD**  
**DRAFT MINUTES**  
**September 7, 2022**  
Meeting held via Zoom

**Item Subject**

**1. Call to Order & Chairperson Report**

Meeting called to order at 10:06 a.m. There was no quorum, with board members Schneider, Faas, and Heindel absent from the meeting.

**2. Public Record**

No Discussion

**3. Open Forum**

No Discussion

**4. Consent Calendar**

Action: Action was deferred to November meeting due to lack of quorum.

Document Filed: June 15, 2022 DPB minutes

**5. General Business**

**A. FY 2022-23 Annual Work Plan**

Arian Collen (DOT) presented the FY 2022-23 Annual Work Plan.

Action: Action was deferred to November meeting due to lack of quorum.

Document Filed: FY 2022-23 Annual Work Plan

**B. Memo to Transportation and Environment Committee, FY 2021-22 DPB Annual Report and FY 2022-23 Work Plan**

Mr. Collen presented the T&E memo with the attached FY 2021-22 Annual Report outlining DPB work for the year and the FY 2022-23 work plan identifying agenda topics for the year.

Action: No board action due to lack of quorum and will not be deferred as item will go to T&E prior to November DPB meeting.

Document Filed: Memo to T&E, FY 2021-22 Annual Report and FY 2022-23 Work Plan

**6. Capital/Finance**

**A. FY 2021-22 CIP Update**

Mr. Collen presented an update on the FY 21-22 CIP project budgets and status.

Document Filed: FY 2021-22 CIP Budget and Project Status

## **B. FY 2022-23 Budget and 5-Year CIP**

Mr. Collen presented the City's Proposed FY 2022-23 Parking Fund (533) and Parking Capital Fund (559) budgets, including details on changes to the proposed budget since the March DPB presentation. A brief discussion ensued.

Document Filed: FY 2022-23 Budget and 5-Year CIP

## **7. Parking Programs & Rates Update**

### **A. Clean Air Permit**

Mr. Collen provided an update on the elimination of the Clean Air Permit program effective July 1, 2022 which included outreach to existing permit holders, signage posted at location, blog post, interview with Spotlight, and addressing customer questions.

## **8. Reports/Coordination**

### **A. Downtown Transportation Plan**

Wilson Tam and Eric Eidlin (DOT) gave a presentation and overview of the City's Downtown Transportation Plan which is planned to go to a public meeting with SPUR in September and then to City Council in November 2022.

### **B. Citywide Parking and Transportation Demand Management (PTDM) Ordinance Update**

Wilson Tam and Eric Eidlin (DOT) gave an update on the City's work to update the parking requirements for new development which would remove parking minimums and establish TDM ordinance update. Next steps include Planning Commission and Council by November 2022.

### **C. Downtown Promotion and Marketing Update**

Rick Jensen (San Jose Downtown Association - SJDA) provided an update on various promotion and marketing work the SJDA has done throughout the year.

### **D. City Council/Committee Agenda Items**

As noted, T&E memo will go to committee in October.

## **9. Future Agenda Items**

Items for the November 2, 2022 DPB meeting as outlined in the Annual Work Plan:

- Deferred items from September DPB meeting due to lack of quorum:
  - Minutes for June & September meetings
  - FY 22-23 Workplan
- FY 21-22 Annual Financial Report
- FY 21-22 Annual Meter Revenue Report
- FY 22-23 CIP Update
- FY 23-27 & 24-28 5-year CIP
- Review & Potential Revision of Existing Meter District Reserve
- Curbside Management & Demand Responsive Pricing
- Downtown Promotions and Marketing Update

Meeting was adjourned at 11:38am