

HOUSING & COMMUNITY DEVELOPMENT COMMISSION

MEETING ACTION MINUTES

October 13, 2022

- MEMBERS PRESENT:** Martha O’Connell Commissioner (MR)
 Ryan Jasinsky Commissioner (ML)
 Roma Dawson Vice Chair (D1)
 Alex Shoor Chair (D2)
 Barry Del Buono Commissioner (D3)
 Linh Vong Commissioner (D4)
 Ruben Navarro Commissioner (D5)
 Andrea Wheeler Commissioner (D6)
 Victoria Partida Commissioner (D7)
 Huy Tran Commissioner (D8)
- MEMBERS ABSENT:** Roberta Moore Commissioner (D10)
 VACANT Commissioner (D9)
 VACANT Mayor (CW)
 VACANT Lived Experience (CW)
- STAFF PRESENT:** Kristen Clements Secretary, Housing Department
 Luisa Cantu Assistant Secretary, Housing Department
 Josh Ishimatsu Senior Development Officer
 Ruth Cueto Planner IV
 Elizabeth Guzman Senior Development Officer

- (I) Call to Order & Orders of the Day**
 A. Chair Shoor called the meeting to order at 5:45 p.m. and reviewed logistics for Zoom meetings
- (II) Introductions** – Commissioners and staff introduced themselves.
- (III) Consent Calendar**
 A. **Minutes for the Regular Meeting of September 8, 2022**
 ACTION: Approve the September 8, 2022 action minutes.

Commissioner Wheeler made the motion to approve the minutes for the meeting of September 8, 2022, with a second by Vice Chair Dawson. The motion passed 10-0.

Yes	O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Tran (10)
No	None (0)
Absent	Moore (1)

(IV) Reports and Information Only

A. Chair: Chair Shoor reviewed logistics and guidelines for participation.

B. Director: Ms. Kristen Clements reported to the Commission that a successful open house had been held for the new Lived Experience with homelessness seat for the Housing & Community Development Commission. Ms. Clements stated that staff will continue to monitor applications for all three open Commission seats (Lived Experience, D9 and Citywide), with hopes that appointments for these plus the new Mobilehome Resident seat appointment would all go to the City Council in mid-December and be in place starting in January.

C. Council Liaison: Absent (no report).

(V) Open Forum

(VI) Old Business

(VII) New Business

**A. Study Session on the Draft 2023-2031 Housing Element
(K. Clements, Housing Development)**

ACTION: Hold a study session on the Draft 2023-2031 Housing Element and give feedback to staff on draft Chapter 3, Housing Goals and Strategies.

Commissioners asked clarifying questions and gave feedback to staff. No motions were made.

(VIII) Open Forum

Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.

(IX) Meeting Schedule

The next Regular Meeting for the Commission is scheduled to be held on **Thursday, November 10, 2022, at 5:45 p.m. online**. Items expected to be heard are (*updated*):

- Measure E Annual Report
- Housing Crisis Workplan Update
- Commissioner-initiated Presentation on Homeless Encampment Locations

(X) Adjournment

Chair Shoor adjourned the meeting at 9:32 p.m.

DRAFT