

HOUSING & COMMUNITY DEVELOPMENT COMMISSION

MEETING ACTION MINUTES

December 08, 2022

MEMBERS PRESENT:	Martha O’Connell Ryan Jasinsky Roma Dawson Alex Shoor Barry Del Buono Linh Vong Ruben Navarro Andrea Wheeler Victoria Partida Roberta Moore	Commissioner (MR) Commissioner (ML) Vice Chair (D1) Chair (D2) Commissioner (D3) Commissioner (D4) Commissioner (D5) Commissioner (D6) Commissioner (D7) Commissioner (D10)
MEMBERS ABSENT:	Huy Tran VACANT VACANT VACANT	Commissioner (D8) Commissioner (D9) Mayor (CW) Lived Experience (CW)
STAFF PRESENT:	Kristen Clements Luisa Cantu Dylan Sanchez Jacky Morales-Ferrand Josh Ishimatsu Emily Hislop Elizabeth Guzman Noel Padilla Vanessa Pacheco	Acting Secretary, Housing Department Assistant Secretary, Housing Department Council Office Liaison, District 2 Director, Housing Department / Secretary Senior Development Officer Division Manager, Housing Department Senior Development Officer, Housing Senior Analyst, Housing Department Analyst, Housing Department

(I) Call to Order & Orders of the Day

A. Chair Shoor called the meeting to order at 5:45 p.m. and reviewed logistics for Zoom meetings

(II) Introductions – Commissioners and staff introduced themselves.

(III) Consent Calendar

A. Minutes for the Regular Meeting of November 10, 2022

ACTION: Approve the November 10, 2022 action minutes.

Commissioner Moore made the motion to remove duplicated items from the draft minutes and approve the amended minutes for the meeting of November 10, 2022, with a second by Commissioner Navarro. The motion passed 10-0.

**Housing & Community Development Commission
Final Minutes – Regular Meeting of December 8, 2022**

Yes	O’Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler, Partida, Moore (10)
No	None (0)
Absent	Tran (1)

(IV) Reports and Information Only

- A. Chair:** Chair Shoor reviewed logistics and guidelines for participation.
- B. Director:** Ms. Kristen Clements reported to the Commission that open Commission seats have well-qualified candidates. A Lived Experience with homelessness commissioner, a Lived Experience alternate, and a commissioner for the Mayor’s Citywide seat have been nominated for Council confirmation on December 13th. Ms. Clements also announced that a new Siting Policy for affordable housing has been approved by Council, which the Commission had advised on previously. Ms. Clements congratulated housing director Jacky Morales-Ferrand and the team for their lengthy work in developing this new policy.
- C. Council Liaison:** Mr. Dylan Sanchez congratulated Commissioner O’Connell for her service on behalf of the Mayor’s Office and District 2 Office.

(V) Open Forum

(VI) Old Business

(VII) New Business

- A. Commendation for Martha O’Connell
(K. Clements, Housing Department)
ACTION:** None. (No memo)

Ms. Clements congratulated Commissioner O’Connell on completion of her final term as Mobilehome Resident representative and presented a certificate of commendation for her long service to the Commission.

- B. Rent Stabilization Program Fiscal Year 2022-2023 Quarter 1 Report for Apartments, Including the Apartment Rent Ordinance, Tenant Protection Ordinance, and Ellis Act Ordinance
(E. Hislop, Housing Development)**

ACTION: Review the report on the Rent Stabilization Program for apartments in Quarter 1 of Fiscal Year 2022-2023 and provide possible recommendations to staff.

Commissioner Dawson made the motion to recommend that Chair Shoor or designee would speak on item 2.19 at the Council meeting on 12/13/22 on behalf of the

**Housing & Community Development Commission
Final Minutes – Regular Meeting of December 8, 2022**

Commission's desire to see funds approved per staff recommendation for the Eviction Diversion and Settlement Program, with a second by Commissioner Del Buono.

Yes	O'Connell, Jasinsky, Dawson, Shoor, Del Buono, Vong, Navarro, Wheeler , Partida, Moore (10)
No	None (0)
Absent	Tran (1)

C. Rent Stabilization Program Fiscal Year 2022-2023 Quarter 1 Report for Mobilehomes (E. Hislop, Housing Development)

ACTION: Review the report on the Rent Stabilization Program for apartments in Quarter 1 of Fiscal Year 2022-2023 and provide possible recommendations to staff.

Commissioners asked clarifying questions and gave feedback to staff. No motions were made.

D. Second Study Session on the Draft 2023-2031 Housing Element (K. Clements, Housing Department)

ACTION: Hold a second study session on the Draft 2023-2031 Housing Element and give feedback to staff on draft Chapter 3, Housing Goals and Strategies, focusing on Section 3.2 Housing for People Experiencing Homelessness and Section 3.3 Housing Stability.

Commissioners asked clarifying questions and gave feedback to staff. No motions were made. Notes on Commissioner comments will be created for all three study sessions and included in future draft minutes.

(VIII) Open Forum

Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Commission.

(IX) Meeting Schedule

The next Regular Meeting for the Commission is scheduled to be held on **Thursday, January 12, 2023, at 5:45 p.m. online**. Items expected to be heard are (*updated*):

- Draft Housing Element Study Session #3

(X) Adjournment

Chair Shoor adjourned the meeting at 9:55 p.m.