



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 - Daphna Woolfe, Chair
District 3 - Lawrence Ames
District 5 - Daisy Barocio
District 7 - Giavanna Vega
District 9 - Janny Choy
Citywide - Jose Villarreal

Andre Morrow - District 2
Kelly Snider, Vice Chair - District 4
Art Maurice - District 6
Vacant - District 8
Nooran Bayzaie - District 10

Minutes

Wednesday December 7, 2022

5:30 p.m.

COVID-19 NOTICE

Consistent with AB 361 and City of San Jose Resolution Nos. 80659, 80685, and 80724 this meeting will not be physically open to the public and the Parks and Recreation Commission Members will be teleconferencing from remote locations.

I. Call to Order & Orders of the Day

- Meeting called to order at 5:30 p.m.
- Corina Ross provided meeting logistics information.
- Commissioners Barocio, Vega, Villareal, and Choy absent.

II. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).

- None

III. Announcements

- Commissioner Ames commented on attending the Santa Clara County Parks and Recreation Commission (County Commission) meeting as a liaison.

IV. Announcements of Conflict of Interest

- None

V. Consent Calendar

- A. Approve the Minutes of November 2, 2022
- B. Approve the Attendance for November 2, 2022
- C. Receive and File Correspondence to Commission

Documents Filed: (1) Minutes of November 2, 2022; (2) Attendance Report for November 2, 2022.

Action: Upon motion by Commissioner Morrow, seconded by Commissioner Maurice, the Commission minutes and attendance report were approved. (6-0-4). Absent: Barocio, Vega, Villareal, and Choy.

VI. Reports

A. Chair

- None.

B. Director**1. Avi Yotam**, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS) reported on the following:

- Welcomed new animals to Happy Hollow Park & Zoo in October: Capybaras and Chacon Peccaries.
- 17 Resilience Corps participants began internships with PRNS.
- Breakfast with Santa at various Community Centers: Mayfair, Seven Trees, Willow Glen, and Alma.
- Volunteer opportunities available.
- Parks and Recreation Commission (PRC) will resume in-person meetings on March 1, 2023. Hybrid meeting options are not currently supported.
- Commented on Commissioner absences and whether the issue should be agendaized to define excused and unexcused absences.

C. Council and Commission**1. Council Liaison**, Michele Dexter, Senior Council Assistant

- A new liaison will be appointed in January 2023.
- Matt Mahan expressed thanks to the Commission for their ongoing support.

D. Staff and Organizations**1. County Commission Liaison**, Keith Ball

- Connected with Commissioner Ames.
- Commented on sharing PRC meeting information with the County Commission.

VII. New & Returning Business

A. Capital Budget Update/Measure P Audit Results/Park Trust Fund Report Documents Filed: (1) Memo from Jon Cicirelli, Director of Parks, Recreation and Neighborhood Services dated November 21, 2022; and (2) PowerPoint Presentation.

Sara Sellers, Division Manager, PRNS; and Joe Rios, City Auditor, presented.

Chair Woolfe opened the item for public comment.

Public Comments:

Lilian Koenig commented on status of D3 Watson Park maintenance.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Ames motioned to accept the recommendation on the Park Impact Ordinance and Parkland dedication Ordinance fees for 2021-2022; accept the status report on PRNS departments Capital Improvement Program; and agendaize the Measure P Audit results on the February 1, 2023 PRC agenda, which was seconded by Commissioner Morrow. The motion carried (6-0-4). Absent: Barocio, Vega, Villareal, and Choy.

B. Park Ranger Program Annual Report

Documents Filed: (1) Cover Memo from Avi Yotam, Deputy Director, PRNS, dated November 21, 2022; (2) Memo from Jon Cicirelli, Director, PRNS, dated October 5, 2022; and (3) PowerPoint Presentation.

Shannon Heimer, Division Manager, PRNS; and Pam Helmke, Supervising Park Ranger, presented.

Chair Woolfe opened the item for public comment.

Public Comments: None.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Morrow motioned to accept the Annual Report on the Park Ranger Program for Fiscal Year 2021-2022, which was seconded by Commissioner Snider. The motion carried (6-0-4). Absent: Barocio, Vega, Villareal, and Choy.

C. 2022- 2023 Parks and Recreation Commission Work Plan

Documents filed: (1) 2022-2023 Parks and Recreation Commission Work Plan.

Corina Ross, Interim Staff Specialist, PRNS, presented.

Chair Woolfe opened the item for public comment.

Public comment: None.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Bayzaie motioned to accept the 2022-2023 Parks and Recreation Commission Workplan, which was seconded by Commissioner Morrow. The motion carried (6-0-4). Absent: Barocio, Vega, Villareal, and Choy.

VIII. Adjournment

Meeting adjourned at 7:17p.m.

The City of San Jose is committed to open and honest government and strives to consistently meet the community's expectations by providing excellent service, in a positive and timely manner, and in the full view of the public. The City Code of Ethics may be viewed on-line at http://www.sanjoseca.gov/clerk/cp_manual/CPM_0_15.pdf

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Parks Division at 408-793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at

San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on February 1, 2023.



Daphna Woolfe, Chair
Parks and Recreation Commission