

# Memorandum

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**TO:** Civil Service Commission

**FROM:** Jennifer Schembri

**SUBJECT: AMENDMENTS TO THE  
CLASSIFICATION PLAN**

**DATE:** February 22, 2023

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Section 3.04.520 of the Civil Service Rules states that when the Director of Human Resources revises or amends the City's classification plan, he/she shall file a written copy of each revision with the Commission at or before the next regular meeting of the Commission. The following are revisions to the classification plan that have been made since the last meeting of the Commission.

**1. New Class Specifications**

- a. Wastewater Facility Principal Engineer (3838)
- b. Wastewater Facility Senior Engineer (3839)
- c. Construction Inspector I (3777)
- d. Construction Inspector II (3778)



Jennifer Schembri

Director of the City Manager's Office of Employee Relations  
Director of Human Resources

**Attachments:**

Wastewater Facility Principal Engineer Class Specification  
Wastewater Facility Senior Engineer Class Specification  
Construction Inspector Class Specification