CITY PROPOSAL TO MEF – HOUSEKEEPING FOR SICK LEAVE

City Proposed Language:

ARTICLE 10 LEAVES

10.3.3 <u>Use of Sick Leave</u>. Accrued sick leave may be utilized if the employee is required to be absent from work on account of non-job related illness or injury; routine medical or dental appointments; or for the care related to the illness or injury of the employee's child, mother, father, spouse or domestic partner registered with the Department of Human Resources.

Up to a total of forty-eight (48) hours of accrued sick leave per calendar year may be utilized if the employee is required to be absent for the care related to the illness or injury of the employee's grandparent, grandchild, brother, sister, father-in-law, mother-in-law, stepfather, stepmother, <u>-or</u> stepchild, or designated person as defined in the City Policy Manual 4.2.1 Leaves of Absence Policy.

When an employee has exhausted all of their sick leave, the employee may be allowed to use accrued vacation, compensatory time or personal leave in lieu of unpaid time subject to the approval of the Department Director or designee and pursuant to 10.3.5.1 may be required to furnish medical verification.