

**PROPERTIES WITH A CITY OF SAN JOSÉ  
AFFORDABILITY RESTRICTION**

**City of San José Housing Department  
Annual Certificate of Continuing Program Compliance**

**Reporting Period:** \_\_\_\_\_ to \_\_\_\_\_

**Property Name:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_  
\_\_\_\_\_

**Property Owner/Borrower:** \_\_\_\_\_

**Affordability Restriction  
Document Number:** \_\_\_\_\_

1. The undersigned, who is fully authorized to execute this certificate on behalf of the property owner, does hereby certify that during the above reporting period, the above referenced property was continually in compliance with the restrictions as set forth in the Affordability Restriction, and
2. The attached Rent Roll dated \_\_\_\_\_ accurately reflects the project's occupancy information on said date and validates the following information;

**Number of units with a household income currently over the designated AMI level of the unit**

**Number of units where the current % of AMI exceeds 80%**

**Number of units where the rent burden exceeds 50% of the household income**

**Number of units subsidized by Section 8**

**Number of vacant units**

3. The Property Owner, or an entity acting on its behalf, has completed an annual Tenant Income Certification for each unit and has received required documentation to support that certification, both at the resident's initial occupancy and on the anniversary of that occupancy; and
4. The Property Owner understands that transfer of ownership, in part or whole, will require prior written consent from the City of San José and the provision of all required documents per the Affordability Restriction: and

5. That, if it has changed since the previous reporting period, the Property's new property management contact information is provided below:

|                              |  |
|------------------------------|--|
| Property Management Company: |  |
| Contact name:                |  |
| Address:                     |  |
| Phone:                       |  |
| Fax:                         |  |
| Phone number:                |  |
| Email address:               |  |

6. And, that no unremediated default has occurred under the City of San José Affordability Restriction. [**OR CHOOSE** A default under the Affordability Restriction has occurred. The nature of the default and the measures being taken to remedy such default are as follows (*explain*):]

This certification, along with the Rent Roll referred to in Item 2, is herewith attested to be true and accurate information to the best of the undersigned's knowledge and belief.

Submitted by: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Company: \_\_\_\_\_  
Title: \_\_\_\_\_  
Email: \_\_\_\_\_  
Date: \_\_\_\_\_