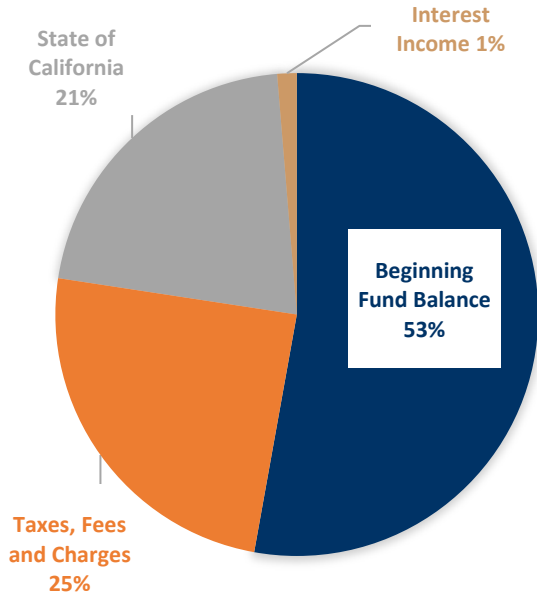


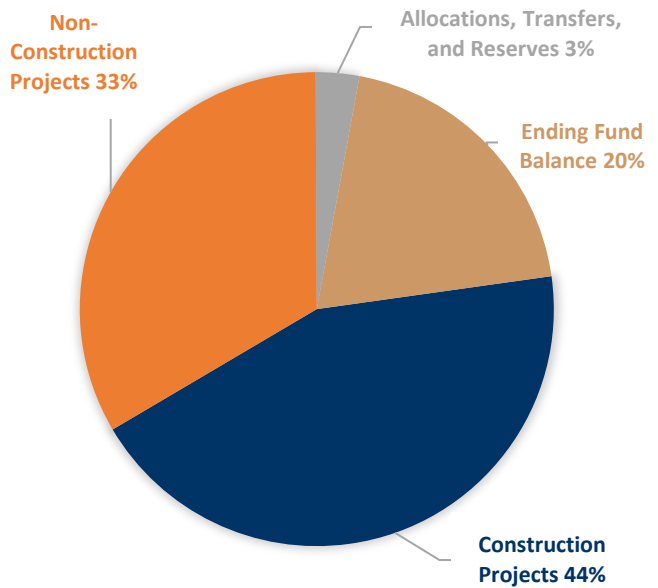
LIBRARY

2024-2028 Capital Improvement Program

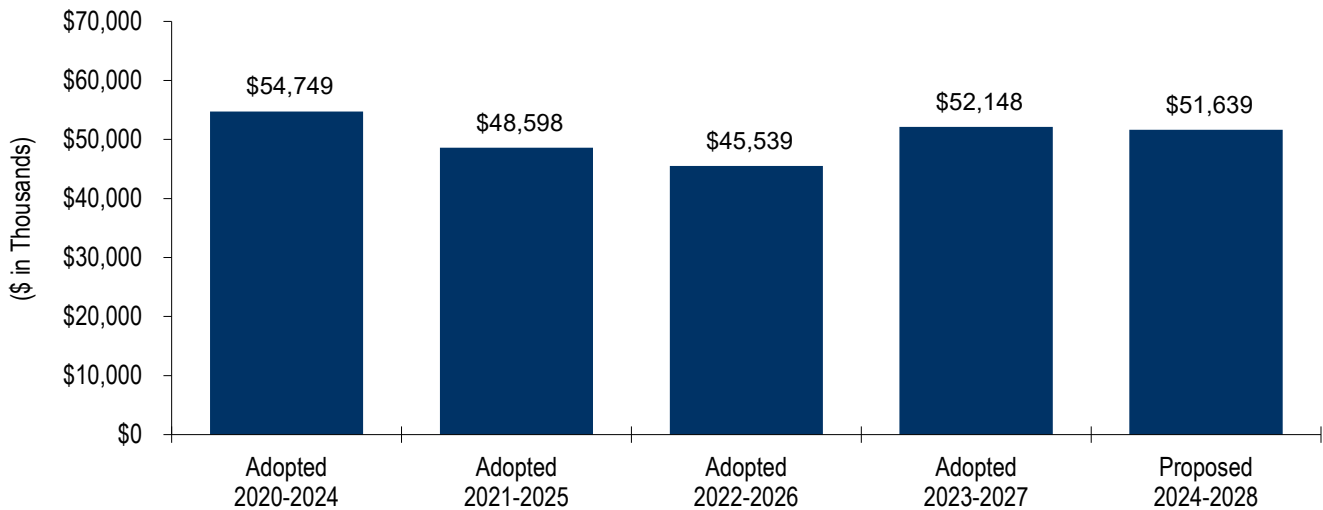
2023-2024 PROPOSED SOURCE OF FUNDS



2023-2024 PROPOSED USE OF FUNDS

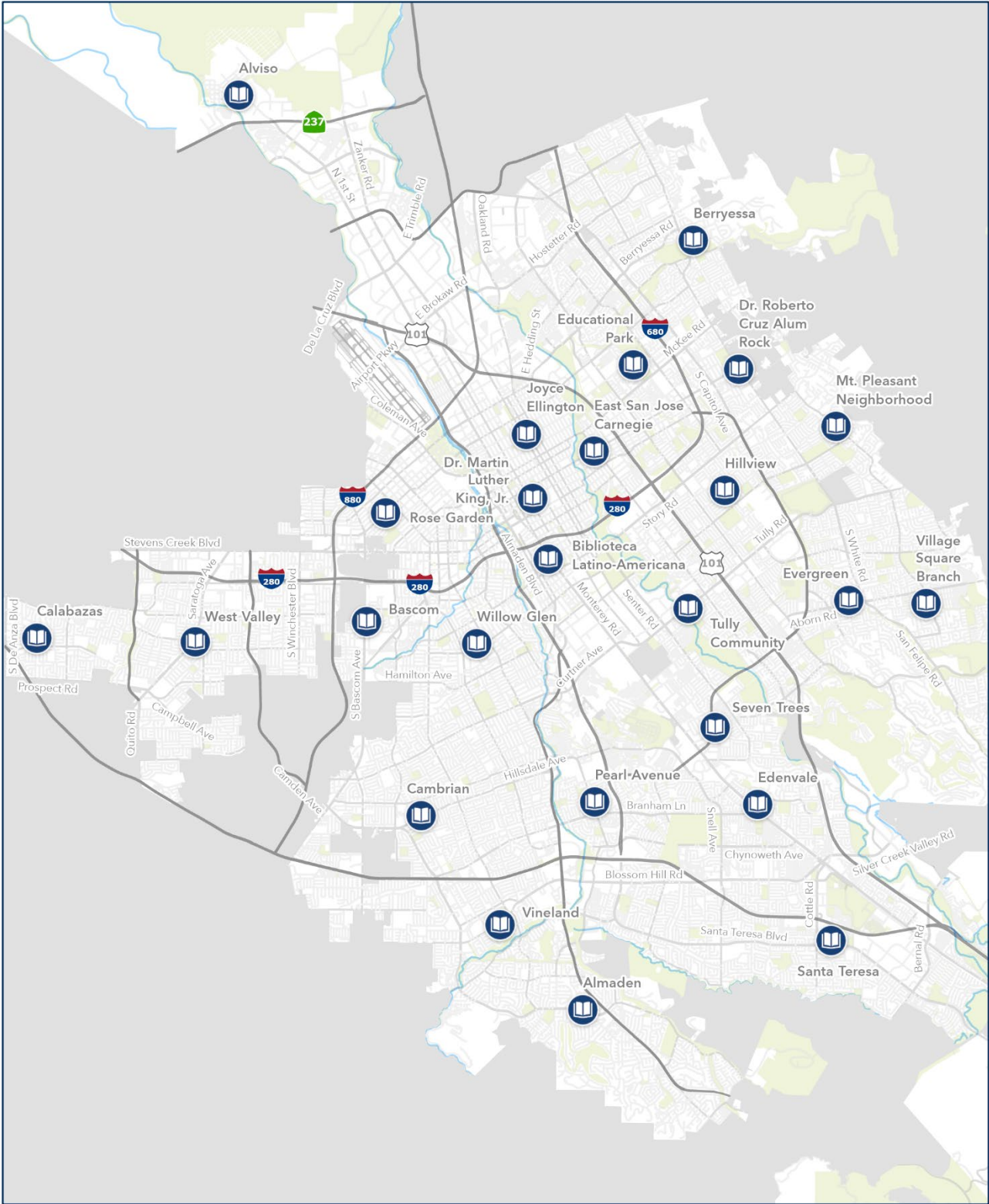


CIP History



Library

2024-2028 Proposed Capital Improvement Program



Library

2024-2028 Proposed Capital Improvement Program

OVERVIEW

INTRODUCTION

The Library Capital Program provides funding to support facility improvement needs and repairs, acquire physical and electronic materials, install automation equipment and systems to support public information access needs, and has been utilized to construct library facilities.

SAN JOSE PUBLIC LIBRARY	
Annual Statistics as of June 30, 2023 (est.)	
Number of Library Facilities	25
Number of Materials Purchased	230,000
Number of Materials Sorted by Automated Handling Machines	2,230,605
Percentage of Materials Checked Out with Self-Check Machines	89%

The City's 2024-2028 Proposed Capital Improvement Program (CIP) provides Library Capital Program funding of \$51.6 million, of which \$23.1 million is allocated in 2023-2024. This program is part of the Neighborhood Services City Service Area (CSA) and supports the following outcomes: *Safe and Clean Parks, Facilities, and Attractions* and *Vibrant Cultural, Learning, Recreation, and Leisure Opportunities*.

PROGRAM PRIORITIES AND OBJECTIVES

The objective of the Library's CIP is to provide safe, readily accessible facilities and quality library services to San José residents. The following two metrics are used to help evaluate the availability of library resources:

- Square feet of library facilities per capita
 - 0.43 square feet per capita without Dr. Martin Luther King, Jr. Library; and
 - 0.59 square feet per capita with Dr. Martin Luther King, Jr. Library
- Acquisition of books and materials per year



**San José Public Library
Materials Display**

The targets of 0.43 and 0.59 square feet of library facilities per capita were established as part of the Branch Facilities Master Plan (2000) assuming a population increase of approximately 18% between 1999-2000 and 2020-2021. It should be noted that these targets are established at the Citywide level, and do not address geographic equity or access issues at the neighborhood or Council District level. A decrease in population allowed these targets to be met in 2021-2022. The 2021-2022 actual square footage of library facilities per capita were 0.45 and 0.69. Staff anticipates that the square footage of library facilities per capita in 2022-2023 will be maintained close to 2021-2022 actual levels, with changes in the population being the only variable affecting current metrics.

Library

2024-2028 Proposed Capital Improvement Program

OVERVIEW

PROGRAM PRIORITIES AND OBJECTIVES

The Library Department also measures the acquisition of books and materials per year. The goal to acquire an average of 266,500 materials annually was met in 2021-2022. However, increasing materials costs, processing costs, production and shipping delays, and higher rates of publishing cancellations are expected to result in a reduction of the number of materials purchased. In addition, a decline of revenues requiring a \$7.6 million reduction over a five-year period to the acquisition of materials budget is expected to cause further reductions to purchasing throughout the remainder of this CIP.

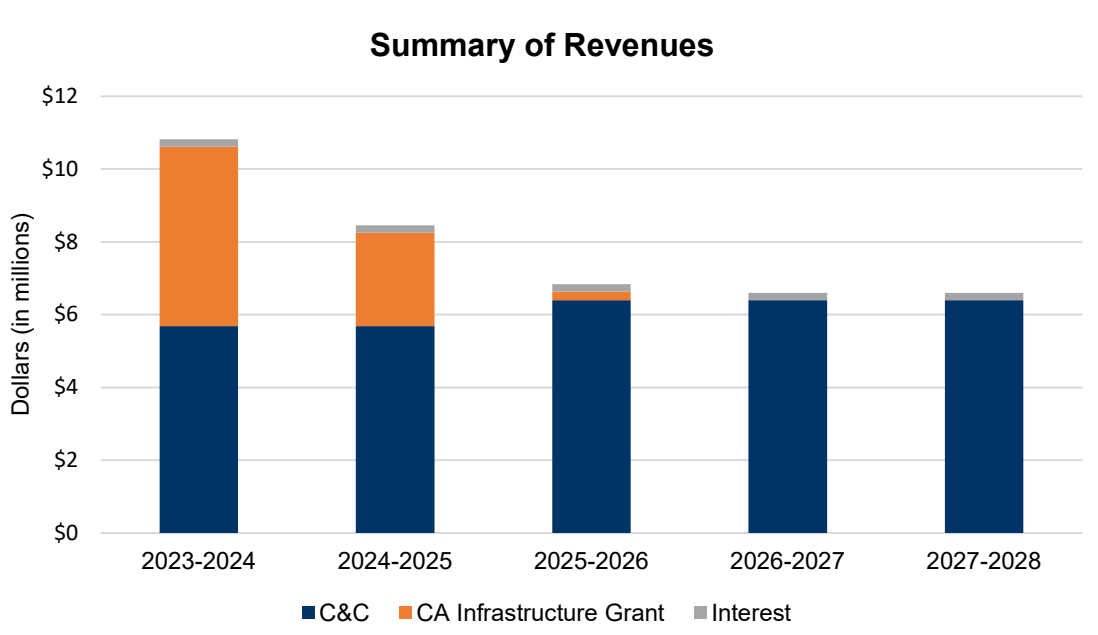
	<u>Actual</u> <u>2021-2022</u>	<u>Target</u> <u>2022-2023</u>	<u>Estimate</u> <u>2022-2023</u>	<u>Target</u> <u>2023-2024</u>	<u>Estimate</u> <u>2024-2028</u>
Square Feet of library facilities per capita (including King Library)	0.69	0.58	0.69	0.59	0.69
Square feet of library facilities per capita (excluding King Library)	0.45	0.42	0.45	0.42	0.45
Acquisition of materials per year*	270,172	200,000	240,000	228,000	170,000**

* Beginning 2021-2022 Actual, these figures represent all materials inclusive of physical and digital.

** Five-year average

SOURCES OF FUNDING

The 2024-2028 Proposed CIP provides funding of \$51.6 million, of which \$23.1 million is allocated in 2023-2024. Revenue for the 2024-2028 Proposed CIP is derived primarily from three sources: Library Construction and Conveyance (C&C) Tax Revenues (\$30.6 million), California State Building Forward Library Infrastructure Grant (\$7.7 million), and interest earnings (\$1.1 million).



Library

2024-2028 Proposed Capital Improvement Program

OVERVIEW

SOURCES OF FUNDING

The 2023-2024 Proposed Capital Budget estimate for C&C taxes is \$40.0 million, of which 14.22% (\$5.7 million) is allocated to the Library Capital Program. Approximately 99% of the C&C tax is derived from the Conveyance tax category for which a transfer tax is imposed upon each transfer of real property, with the remaining 1% generated from a construction tax levied on most types of construction. Due to a slowdown in the local real estate market, C&C collections are anticipated to be \$40.0 million in 2022-2023, which is significantly below the 2021-2022 collection level of \$64.5 million. Collections are anticipated to remain at \$40.0 million in 2023-2024 and 2024-2025, before increasing slightly to \$45.0 million in 2025-2026 and then remaining flat for the remainder of the CIP. As a result, the Library CIP contains C&C revenue estimates ranging from \$5.7 million (\$40.0 million total C&C) to \$6.4 million (\$45.0 million total C&C) annually over the course of the CIP. Over the five years of the CIP, collections allocated to the Library Capital Program are expected to total \$30.6 million.

On June 3, 2014, over 81% of San José voters approved the continuation of the Library Parcel Tax for 25 years, beginning in 2015-2016. For many years, the Library Parcel Tax has been a significant source of support for the Library's Capital Budget. However, the 2023-2027 Adopted CIP included Library Parcel Tax resources of only \$1.0 million, a significant decrease from the \$7.5 million included in the 2022-2026 Adopted CIP. The 2024-2028 Proposed CIP does not include any Library Parcel Tax resources. This decrease is attributable to the continued reliance on Library Parcel Tax revenue to support Library operations and programming during prolonged periods of General Fund shortfalls. While the strength of C&C revenues throughout 2021-2022 offset the reduction from the Library Parcel Tax Fund so that the projects and programs included in the CIP were unaffected, in 2023-2024 C&C revenues continue to decrease, resulting in limited remaining funds for other future capital infrastructure needs. As part of the 2024-2025 and future budget development processes, the Administration will evaluate and recommend a multi-year realignment of funding sources – including the Library Parcel Tax Fund, the Library C&C Fund, and the General Fund – to achieve a more balanced funding portfolio over the long-term for both Library operations and capital support.



**Biblioteca Latinoamericana Library
Children's Room**

The Branch Facilities Master Plan (2000) concluded that the City's branch library system needed significant capital improvements, including the reconstruction or replacement of 14 of the 17 existing branches, and the construction of six additional branches in under-served neighborhoods. In November 2000, 75.7% of San José voters approved a \$212.0 million library bond measure to improve the branch library system in accordance with the Branch Facilities Master Plan. In April 2016, the Village Square Branch Library was opened to the public, marking the completion of the last programmed bond project. The final bond sale (\$5.9 million) occurred in 2019-2020, with the remainder of the funds being

allocated for various new bond-eligible projects, including renovations at the Biblioteca Branch Library, and efficiency improvements at various branch libraries, which also serves as a local match for the California State Building Forward Library Infrastructure Grant.

Library

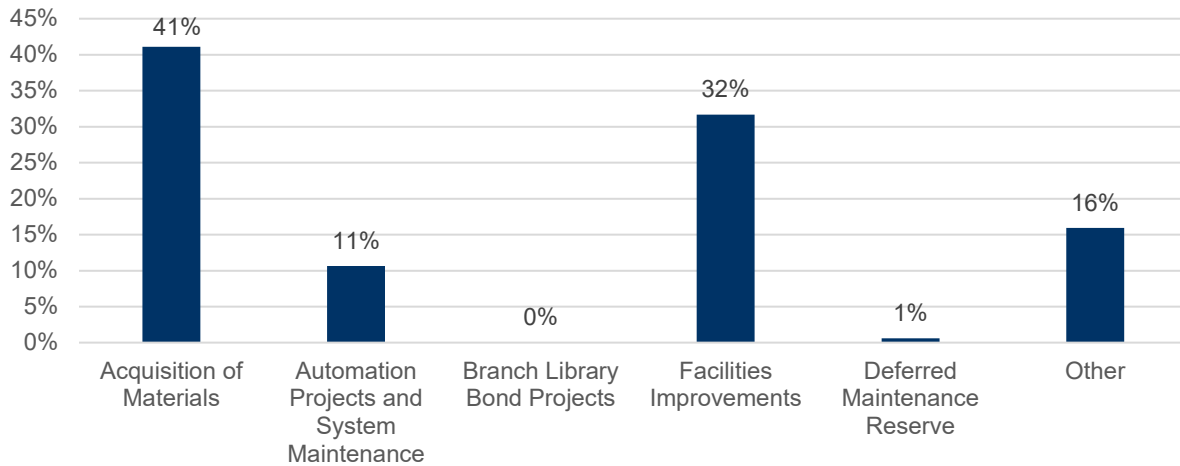
2024-2028 Proposed Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

The Library Capital Program's expenditures are organized into several categories. The following highlights are the major projects in the program. For further information on the program's individual projects, please refer to the Detail Pages.

2024-2028 Library Capital Program Expenditure
\$50.4 million
(excludes Ending Fund Balance)



Acquisition of Materials

A total of \$20.7 million is allocated in the 2024-2028 Proposed CIP for the purchase of new materials. This funding enables the Library Department to add new materials at all facilities, including non-English language materials, children's books, large print books, audiobooks, media materials, and digital resources. On an annual basis, the Library must replenish its inventory to ensure the public has access to high-quality and current materials. The Acquisition of Materials allocation is proposed to remain at \$5.5 million in the first year of the 2024-2028 Proposed CIP with a significant funding reduction in years two through five of the 2024-2028 Proposed CIP. The decrease in Acquisition of Materials funding is unsustainable over the long-term and detrimental to meeting the increased demand for eMaterials (eResources, eAudio Books, eBooks) for all age levels and languages. As discussed previously, a reevaluation of funding sources for this program will be incorporated into future budget development cycles.

Automation Projects and System Maintenance

The 2024-2028 Proposed CIP includes \$5.4 million for Automation Projects and System Maintenance, which will benefit all public service outlets and work units. The Library Department is the largest provider of free public computing and internet service for San José residents. The Library will continue the installation and maintenance of internet and online reference sources for public use, and additional computer workstations or mobile computing devices at library facilities. Currently, 19 of the 23 branch libraries have Automated Materials Handling systems, with two of the branches having both a system inside the branch and a drive-up system. In 2023-2024, the Library is allocating funding to upgrade the Library's digital storage, and complete the systemwide upgrade of indoor WiFi equipment.

Library

2024-2028 Proposed Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

Branch Library Bond Projects

The 2024-2028 Proposed CIP contains funding for improvements and efficiency projects supporting the City's oldest branch libraries. The remainder of the 2019-2020 bond issuance for \$5.9 million is anticipated to be expended by the end of 2024-2025 and will support improvements at Biblioteca Latinoamericana Branch Library and efficiency improvements at other branch libraries. Efficiency projects include security surveillance installations, heating, ventilation, and air conditioning (HVAC) upgrades, and roof repairs or replacement at branch facilities.

Facilities Improvements and Library Equipment

In March 2022, the Library applied for a grant from the California State Library for the Building Forward Library Infrastructure grant program designed to address life safety and critical maintenance needs of public library facilities throughout California, prioritized for high poverty areas of the state. In addition to prioritizing a small subset of potential projects, the grant also required that applicants provide a 50% local match of the total project cost. The Library's application included a funding request of \$23 million to fund repairs at nine Library branches. In September 2022, the State notified the Library that all nine Library applications were awarded a portion of the requested funding, totaling \$8,668,887. With grant funding of \$8.7 million and a local match of \$8.7 million, the total funding available for the projects will be \$17.4 million. Of this amount, \$1.8 million was recognized and allocated in 2022-2023 and this Proposed CIP allocates the remaining grant and local match funding of \$15.5 million. The Library branches that received grant funding include Alviso, Bascom, Biblioteca Latinoamericana, East San José Carnegie, Educational Park, Hillview, Joyce Ellington, Seven Trees, and Tully. Projects include but are not limited to heating and air conditioning (HVAC) upgrades or replacements, roof repairs or replacements, flooring replacements and repairs, and security surveillance improvements and installations.

The Building Forward Library Infrastructure grant will allow San José Public Library to advance critical infrastructure projects that will ensure the Department branches continue to provide safe, well-maintained environments for the public's exploration, learning, and discovery. Although the 50% local match obligation has resulted in the reprioritization of projects in the Library's 2024-2028 Proposed CIP, the grant award effectively doubles the City's resources to maintain these essential assets and systems. The Library Department will continue to work with the City Manager's Budget Office to address capital funding impacts and to develop a multi-year strategy to incorporate future grant funding and local match obligations into the annual development of the CIP, as available resources allow.

Library

2024-2028 Proposed Capital Improvement Program

OVERVIEW

PROGRAM HIGHLIGHTS

Dr. Martin Luther King, Jr. Library

The Dr. Martin Luther King, Jr. Library (King Library) is an innovative collaboration between the City of San José and San José State University (SJSU). While operated jointly by SJSU and the San José Public Library System, the King Library facility is owned and managed by SJSU. Costs for facilities management, interior improvements, and regular maintenance are paid by both agencies, as defined by the Cost Sharing Agreement Between the City of San José and San José State University, and the Agreement for Ownership and Operation of Joint Library Building and Grant of Easement (Operating Agreement). Over the last four annual CIPs, funding has been allocated from the Library C&C

Tax Fund for the Dr. Martin Luther King, Jr. Library Atrium project (\$1.2 million), Dr, Martin Luther King, Jr. Library Escalator Replacement (\$476,000), 4th Street Lawn Replacement project (\$275,000), and the Lighting Retrofit project (\$2.4 million). All of these projects were completed with the exception of the Lighting Retrofit project budgeted in 2022-2023. The 2024-2028 Proposed CIP recommends repurposing this funding to address life safety and critical maintenance needs of various Library branches. King Library is more than 15 years old and SJSU is recommending approximately \$34.7 million of capital improvements be made over the next five years. The Library's portion of these projects is expected to be approximately \$12.3 million. The 2024-2028 Proposed CIP does not include any funding for the Dr. Martin Luther King, Jr. Library. As the Library continues to work with San José State University, specific King Library projects, and potential funding sources, will be evaluated for inclusion in future CIPs.



Dr. Martin Luther King, Jr. Library Children's Room, Annual Halloween Parade

Library

2024-2028 Proposed Capital Improvement Program

OVERVIEW

MAJOR CHANGES FROM THE 2023-2027 ADOPTED CIP

The overall size of the Library CIP has decreased by \$1.7 million from \$52.1 million in the 2023-2027 Adopted CIP to \$50.4 million in the 2024-2028 Proposed CIP. This decrease is primarily due to the decrease in the Library's Acquisition of Materials ongoing allocation (\$7.6 million), a decrease to the Dr. Martin Luther King, Jr. Library Lighting Retrofit project (\$2.4 million), a decrease to the Biblioteca Latinoamericana Library Improvements project (\$1.0 million), and a decrease to the Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve (\$700,000). Decreases to the 2024-2028 Proposed CIP are partially offset by the increase in projects funded by the Building Forward Library Infrastructure grant (\$15.5 million).

Major Changes to Project Budgets

The following table outlines the most significant changes to project budgets, including new/augmented allocations and reduced/eliminated allocations.

Project	Incr/(Decr)
Building Forward Infrastructure Grant	\$7.7 million
Building Forward Infrastructure Grant – Local Match	\$7.7 million
Automation Projects and System Maintenance	(\$0.6 million)
Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve	(\$0.7 million)
Branch Efficiency Projects	(\$0.9 million)
Biblioteca Library Improvements	(\$1.0 million)
Dr. Martin Luther King, Jr. Library Lighting Retrofit	(\$2.4 million)
Facilities Improvements - Library	(\$5.0 million)
Acquisition of Materials	(\$7.6 million)

OPERATING BUDGET IMPACT

It is anticipated that there will be no additional operating and maintenance costs associated with projects included in the 2024-2028 Proposed CIP.

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Library

2024-2028 Proposed Capital Improvement Program

Source of Funds (Combined)

	Estimated 2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	5-Year Total*
Branch Libraries Bond Projects Fund (472)							
Beginning Balance	5,835,672	3,357,672					3,357,672
Reserve for Encumbrance	523,116						
Revenue from Use of Money and Property							
Interest Income	100,000	100,000					100,000
TOTAL Revenue from Use of Money and Property	100,000	100,000					100,000
Total Branch Libraries Bond Projects Fund (472)	6,458,788	3,457,672					3,457,672
Library Construction and Conveyance Tax Fund (393)							
Beginning Balance	13,386,851	8,867,987	4,602,659	1,107,659	1,591,659	1,448,659	8,867,987
Reserve for Encumbrance	370,477						
Revenue from Use of Money and Property							
Interest Income	313,000	202,000	202,000	202,000	202,000	202,000	1,010,000
TOTAL Revenue from Use of Money and Property	313,000	202,000	202,000	202,000	202,000	202,000	1,010,000
Revenue from State of California							
Building Forward Library Infrastructure Grant	944,000	4,926,000	2,566,000	238,000			7,730,000

* The 2024-2025 through 2027-2028 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

Library

2024-2028 Proposed Capital Improvement Program

Source of Funds (Combined)

	Estimated 2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	5-Year Total*
TOTAL Revenue from State of California	944,000	4,926,000	2,566,000	238,000			7,730,000
Construction & Conveyance Tax							
C&C Tax Proceeds	5,688,000	5,688,000	5,688,000	6,399,000	6,399,000	6,399,000	30,573,000
TOTAL Construction & Conveyance Tax	5,688,000	5,688,000	5,688,000	6,399,000	6,399,000	6,399,000	30,573,000
Total Library Construction and Conveyance Tax Fund (393)	20,702,328	19,683,987	13,058,659	7,946,659	8,192,659	8,049,659	48,180,987
Library Parcel Tax Capital Fund (483)							
Beginning Balance	477,797	0	0	0	0	0	0
Reserve for Encumbrance	174,475						
Transfers and Reimbursements							
Transfer from Library Parcel Tax Fund (F418)	985,839						
TOTAL Transfers and Reimbursements	985,839						
Total Library Parcel Tax Capital Fund (483)	1,638,111	0	0	0	0	0	0
TOTAL SOURCES	28,799,227	23,141,659	13,058,659	7,946,659	8,192,659	8,049,659	51,638,659

* The 2024-2025 through 2027-2028 Beginning Balances are excluded from the FIVE-YEAR TOTAL SOURCE OF FUNDS to avoid multiple counting of the same funds.

Library

2024-2028 Proposed Capital Improvement Program

Use of Funds (Combined)

	Estimated 2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	5-Year Total*
Library							
Biblioteca Library Improvements	1,300,000						
Branch Efficiency Projects	1,357,055	20,000	10,000				30,000
Branch Library Bond Projects	2,657,055	20,000	10,000				30,000
Bridge Libraries	50,000	150,000					150,000
Building Forward Library Infrastructure Grant	944,000	4,926,000	2,566,000	238,000			7,730,000
Building Forward Library Infrastructure Grant - Local Match	944,000	4,926,000	2,566,000	238,000			7,730,000
Dr. Martin Luther King, Jr. Library Escalator Replacement	32,379						
Facilities Improvements - Library	964,939	100,000	100,000	100,000	100,000	100,000	500,000
Other Library - Construction	2,935,318	10,102,000	5,232,000	576,000	100,000	100,000	16,110,000
Library - Construction	5,592,373	10,122,000	5,242,000	576,000	100,000	100,000	16,140,000
Acquisition of Materials	6,910,820	5,512,000	4,200,000	3,000,000	4,000,000	4,000,000	20,712,000
Automation Projects and System Maintenance	2,192,651	1,149,000	1,000,000	1,204,000	1,000,000	1,000,000	5,353,000
Facilities Management	448,000	407,000	428,000	449,000	471,000	495,000	2,250,000
Family-Friendly City Facilities (Library)	151,000						
General Equipment and Furnishings	55,500	55,000	45,000	45,000	45,000	45,000	235,000
Mobile Maker[Space]ship Vehicle	144,000						
Program Management - Library Capital Program	572,000	607,000	644,000	683,000	724,000	767,000	3,425,000
General Non-Construction - Library	10,473,972	7,730,000	6,317,000	5,381,000	6,240,000	6,307,000	31,975,000
Library - Non Construction	10,473,972	7,730,000	6,317,000	5,381,000	6,240,000	6,307,000	31,975,000

* The 2023-2024 through 2026-2027 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

2024-2028 Proposed Capital Improvement Program Use of Funds (Combined)

	Estimated 2022-2023	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	5-Year Total*
Capital Program and Public Works Department Support Service Costs	7,000	1,000	1,000	1,000	1,000	1,000	5,000
Infrastructure Management System - Library	180,648	180,000	185,000	191,000	197,000	203,000	956,000
Allocations	187,648	181,000	186,000	192,000	198,000	204,000	961,000
City Hall Debt Service Fund	2,900	4,000	4,000	4,000	4,000	4,000	20,000
Transfers to Special Funds	2,900	4,000	4,000	4,000	4,000	4,000	20,000
Transfer to the General Fund	3,675						
General Fund - Interest Income	313,000	202,000	202,000	202,000	202,000	202,000	1,010,000
Transfers to the General Fund	316,675	202,000	202,000	202,000	202,000	202,000	1,010,000
Transfers Expense	319,575	206,000	206,000	206,000	206,000	206,000	1,030,000
Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve		300,000					300,000
Expense Reserves - Non Construction		300,000					300,000
Total Expenditures	16,573,568	18,539,000	11,951,000	6,355,000	6,744,000	6,817,000	50,406,000
Ending Fund Balance	12,225,659	4,602,659	1,107,659	1,591,659	1,448,659	1,232,659	1,232,659
TOTAL	28,799,227	23,141,659	13,058,659	7,946,659	8,192,659	8,049,659	51,638,659

* The 2023-2024 through 2026-2027 Ending Balances are excluded from the FIVE-YEAR TOTAL USE OF FUNDS to avoid multiple counting of the same funds.

Library

2024-2028 Proposed Capital Improvement Program

Detail of One-Time Projects

Bridge Libraries

CSA	Neighborhood Services	Initial Start Date	3rd Qtr. 2017
CSA Outcome	Safe and Clean Parks, Facilities and Attractions	Initial End Date	2nd Qtr. 2018
Location	Mt. Pleasant Bridge Branch; and TBD	Revised Start Date	
Dept Owner	Library	Revised End Date	2nd Qtr. 2024
Council Districts	5	Initial Project Budget	\$650,000
Appropriation	A401Q	FY Initiated	2017-2018

Description This project provides funding for the development of two bridge branch libraries on City-owned and/or a school district land. Bridge libraries serve as a local hub offering a range of library programs for both youth and their families, as well as provide space for the community to convene, engage, and access resources bridging known geographic and economic barriers.

Justification In response to the need for literacy resources for low-income families and the potential of minimizing cost through partnerships, the San José Public Library is seeking partners to install small bridge libraries at locations to be determined.

Notes The end date of this project will likely be further revised. The Mt. Pleasant Bridge Branch Library was completed in 2018-2019, however, the site of the second new facility has not yet been determined. Once the second bridge branch library location is identified, operating and maintenance needs will be determined and if necessary, will be reflected in a future CIP. After the second bridge library is completed, any remaining project funds may be used to remodel an in-kind facility at a school district site.

Major Cost Changes 2024-2028 CIP - Decrease of \$282,000 due to reprioritization and the need to reallocate funding within the CIP.

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration	18									18
Construction	151	50	150					150		351
Total	168	50	150					150		368

Funding Source Schedule (000s)										
Library Construction and Conveyance Tax Fund (393)	168	50	150					150		368
Total	168	50	150					150		368

Annual Operating Budget Impact (000s)										
Total										

Library

2024-2028 Proposed Capital Improvement Program

Detail of One-Time Projects

Building Forward Library Infrastructure Grant

CSA	Neighborhood Services	Initial Start Date	2nd Qtr. 2023
CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Initial End Date	2nd Qtr. 2026
Location	Various Library Branches	Revised Start Date	
Dept Owner	Library	Revised End Date	
Council Districts	City-wide	Initial Project Budget	\$8,674,000
Appropriation	A432N	FY Initiated	2022-2023

Description As approved by City Council on October 25, 2023, this project will implement a variety of infrastructure improvements at Library branches, supported by the award of the Building Forward Library Infrastructure Grant from the California State Library. The Building Forward Library Infrastructure Grant is a newly established program of the California Library System, providing grant funding to California's public libraries for capital projects addressing critical maintenance needs, improving energy efficiency and sustainability, and expanding access digitally and physically. Projects funded by this grant include roof and building repairs; repairs to boilers, chillers, and HVAC systems; and other needed infrastructure repairs and improvements. Branches scheduled to have repairs and improvement projects include Biblioteca Latinoamericana, Seven Trees, Joyce Ellington, East San José Carnegie, Bascom, Alviso, Educational Park, Hillview, and Tully. The projects will be offset by grant revenues received from the State of California and a local match from the City, which will be funded in the Branch Libraries Bond Projects Fund and the Library Construction and Conveyance Tax Fund.

Justification The total project budget is \$17.4 million, shared equally with the Building Forward Library Infrastructure Grant and local City funding. This project contributes to addressing the approximately \$33.4 million in infrastructure backlog projects that need to be addressed throughout Library branch facilities. These critical infrastructure repairs and renovations will improve safety and comfort at branch libraries.

Notes

Major Cost Changes

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration			292	4	25			321		321
Bid & Award			292	4				296		296
Construction		944	4,342	2,558	200			7,100		8,044
Equipment, Materials and Supplies					13			13		13
Total		944	4,926	2,566	238			7,730		8,674

Funding Source Schedule (000s)										
Library Construction and Conveyance Tax Fund (393)		944	4,926	2,566	238			7,730		8,674
Total		944	4,926	2,566	238			7,730		8,674

Annual Operating Budget Impact (000s)										
Total										

Library

2024-2028 Proposed Capital Improvement Program

Detail of One-Time Projects

Building Forward Library Infrastructure Grant - Local Match

CSA	Neighborhood Services	Initial Start Date	2nd Qtr. 2023
CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Initial End Date	2nd Qtr. 2026
Location	Various Library Branches	Revised Start Date	
Dept Owner	Library	Revised End Date	
Council Districts	City-wide	Initial Project Budget	\$8,674,000
Appropriation	A4320	FY Initiated	2022-2023

Description As approved by City Council on October 25, 2023, this project will provide the local match support for a variety of infrastructure improvements at Library branches. This local match corresponds to the award of the Building Forward Library Infrastructure Grant from the California State Library. Projects funded by this local match allocation include roof and building repairs; repairs to boilers, chillers, and HVAC systems; and other needed infrastructure repairs and improvements. Branches scheduled to have repairs and improvement projects include Biblioteca Latinoamericana, Seven Trees, Joyce Ellington, East San José Carnegie, Bascom, Alviso, Educational Park, Hillview, and Tully.

Justification The total project budget is \$17.4 million, shared equally with the Building Forward Library Infrastructure Grant and local City funding. This project contributes to addressing the approximately \$33.4 million in infrastructure backlog projects that need to be addressed throughout Library branch facilities. These critical infrastructure repairs and renovations will improve safety and comfort at branch libraries.

Notes

Major Cost Changes

	PRIOR YEARS	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 YEAR TOTAL	BEYOND 5 YEARS	PROJECT TOTAL
Expenditure Schedule (000s)										
General Administration			292	4	25			321		321
Bid & Award			292	4				296		296
Construction		944	4,342	2,558	200			7,100		8,044
Equipment, Materials and Supplies					13			13		13
Total		944	4,926	2,566	238			7,730		8,674

Funding Source Schedule (000s)										
Branch Libraries Bond Projects Fund (472)		344	3,458					3,458		3,802
Library Construction and Conveyance Tax Fund (393)		600	1,468	2,566	238			4,272		4,872
Total		944	4,926	2,566	238			7,730		8,674

Annual Operating Budget Impact (000s)										
Total										

Library

2024-2028 Proposed Capital Improvement Program

Detail of Ongoing Projects

Acquisition of Materials

CSA Outcome	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Council Districts	City-wide
Department Owner	Library	Appropriation	A4078
Description	This allocation provides funding for the acquisition of books, periodical subscriptions, DVDs/Blu-rays, electronic resources, and other types of materials for the Library's collection.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Equipment, Materials and Supplies	6,888	6,911	5,512	4,200	3,000	4,000	4,000	20,712
Total	6,888	6,911	5,512	4,200	3,000	4,000	4,000	20,712

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	6,257	6,257	5,512	4,200	3,000	4,000	4,000	20,712
Library Parcel Tax Capital Fund (483)	631	654						
Total	6,888	6,911	5,512	4,200	3,000	4,000	4,000	20,712

Library

2024-2028 Proposed Capital Improvement Program

Detail of Ongoing Projects

Automation Projects and System Maintenance

CSA Outcome	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Council Districts	City-wide
Department Owner	Library	Appropriation	A4083
Description	This allocation provides funding for automation equipment to improve information access and electronic processing. Funds may be used to purchase, maintain and upgrade catalogs, automated reference resources, and costs related to the installation and maintenance of the online system.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Design	300	300						
Equipment, Materials and Supplies	1,892	1,892	1,149	1,000	1,204	1,000	1,000	5,353
Total	2,193	2,193	1,149	1,000	1,204	1,000	1,000	5,353

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	1,209	1,209	1,149	1,000	1,204	1,000	1,000	5,353
Library Parcel Tax Capital Fund (483)	984	984						
Total	2,193	2,193	1,149	1,000	1,204	1,000	1,000	5,353

Library

2024-2028 Proposed Capital Improvement Program

Detail of Ongoing Projects

Branch Efficiency Projects

CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Council Districts	City-wide
Department Owner	Library	Appropriation	A7175
Description	This allocation provides ongoing funding for various capital projects that will improve workflow efficiency, reduce energy costs, and/or reduce maintenance costs. Projects may include automated materials check-in and sorting systems for the branch libraries, LED enhancements, security cameras in branch parking lots and branch interiors, and reconfiguring service desks to bring older branches in-line with current service models.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Construction	523	523						
Equipment, Materials and Supplies	837	811	20	10				30
Maintenance, Repairs, Other	23	23						
Total	1,383	1,357	20	10				30

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Branch Libraries Bond Projects Fund (472)	1,283	1,257						
Library Construction and Conveyance Tax Fund (393)	100	100	20	10				30
Total	1,383	1,357	20	10				30

Library

2024-2028 Proposed Capital Improvement Program

Detail of Ongoing Projects

Facilities Improvements - Library

CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Council Districts	City-wide
Department Owner	Library	Appropriation	A5884
Description	This allocation provides ongoing funding for roof and carpet replacement and other capital infrastructure needs, including emergency repairs. Projects are scheduled as needed throughout the fiscal year.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Construction	3,966	942	100	100	100	100	100	500
Maintenance, Repairs, Other	23	23						
Total	3,989	965	100	100	100	100	100	500

Funding Source Schedule (000s)								
Branch Libraries Bond Projects Fund (472)	3,224	200						
Library Construction and Conveyance Tax Fund (393)	765	765	100	100	100	100	100	500
Total	3,989	965	100	100	100	100	100	500

Library

2024-2028 Proposed Capital Improvement Program

Detail of Ongoing Projects

Facilities Management

CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Council Districts	City-wide
Department Owner	Library	Appropriation	A7350
Description	This allocation provides funding for a Program Manager and Maintenance Worker to manage and monitor branch library facilities.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
General Administration	448	448	407	428	449	471	495	2,250
Total	448	448	407	428	449	471	495	2,250

Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	448	448	407	428	449	471	495	2,250
Total	448	448	407	428	449	471	495	2,250

Library

2024-2028 Proposed Capital Improvement Program

Detail of Ongoing Projects

General Equipment and Furnishings

CSA Outcome	Safe and Clean Parks, Facilities, and Attractions	Council Districts	City-wide
Department Owner	Library	Appropriation	A4706
Description	This allocation provides ongoing funding for the purchase of equipment such as shelving, material displays, vehicles, Wee Play structures and supplies, replacement of circulation desks, and other furnishings at Library branches.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
Equipment, Materials and Supplies	56	56	55	45	45	45	45	235
Total	56	56	55	45	45	45	45	235
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	56	56	55	45	45	45	45	235
Total	56	56	55	45	45	45	45	235

Library

2024-2028 Proposed Capital Improvement Program

Detail of Ongoing Projects

Program Management - Library Capital Program

CSA Outcome	Vibrant Cultural, Learning, Recreation, and Leisure Opportunities	Council Districts	City-wide
Department Owner	Library	Appropriation	A6422
Description	This allocation provides ongoing funding for the administration, management, and monitoring of the Library Capital Program. Portions of the salaries and benefits costs for the City Librarian, Deputy Director, Administrative Officer, Senior Analyst, and two Analysts are included in this funding.		

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Expenditure Schedule (000s)								
General Administration	572	572	607	644	683	724	767	3,425
Total	572	572	607	644	683	724	767	3,425

	FY23 Budget	FY23 EST	FY24	FY25	FY26	FY27	FY28	5 Year Total
Funding Source Schedule (000s)								
Library Construction and Conveyance Tax Fund (393)	572	572	607	644	683	724	767	3,425
Total	572	572	607	644	683	724	767	3,425

Library

2023-2027 Proposed Capital Improvement Program Summary of Reserves

Project Name	Dr. Martin Luther King, Jr. Library Infrastructure Backlog Reserve
5-Yr CIP Budget	\$ 300,000
Total Budget	\$ 300,000
Council Districts	City-wide
Description	This reserve provides funding to address future deferred maintenance and infrastructure backlog needs at the Dr. Martin Luther King, Jr. Library.
