

Welcome Commissioners!

**Welcoming Reception
6:15 PM – 6:45 PM**

Please enjoy the provided refreshments and get to know your fellow commissioners!

Oath of Office will begin at 6:45 PM

Oath of Office

Office of the Clerk:

- Joy Rodriguez
- Megan Roche
- Yasmin Johnson



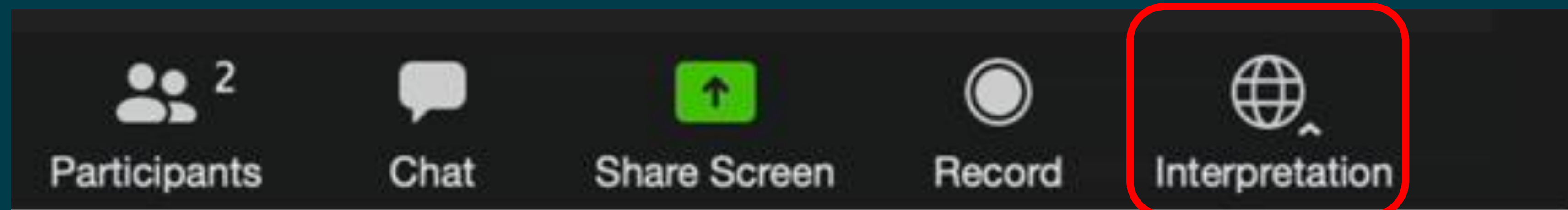
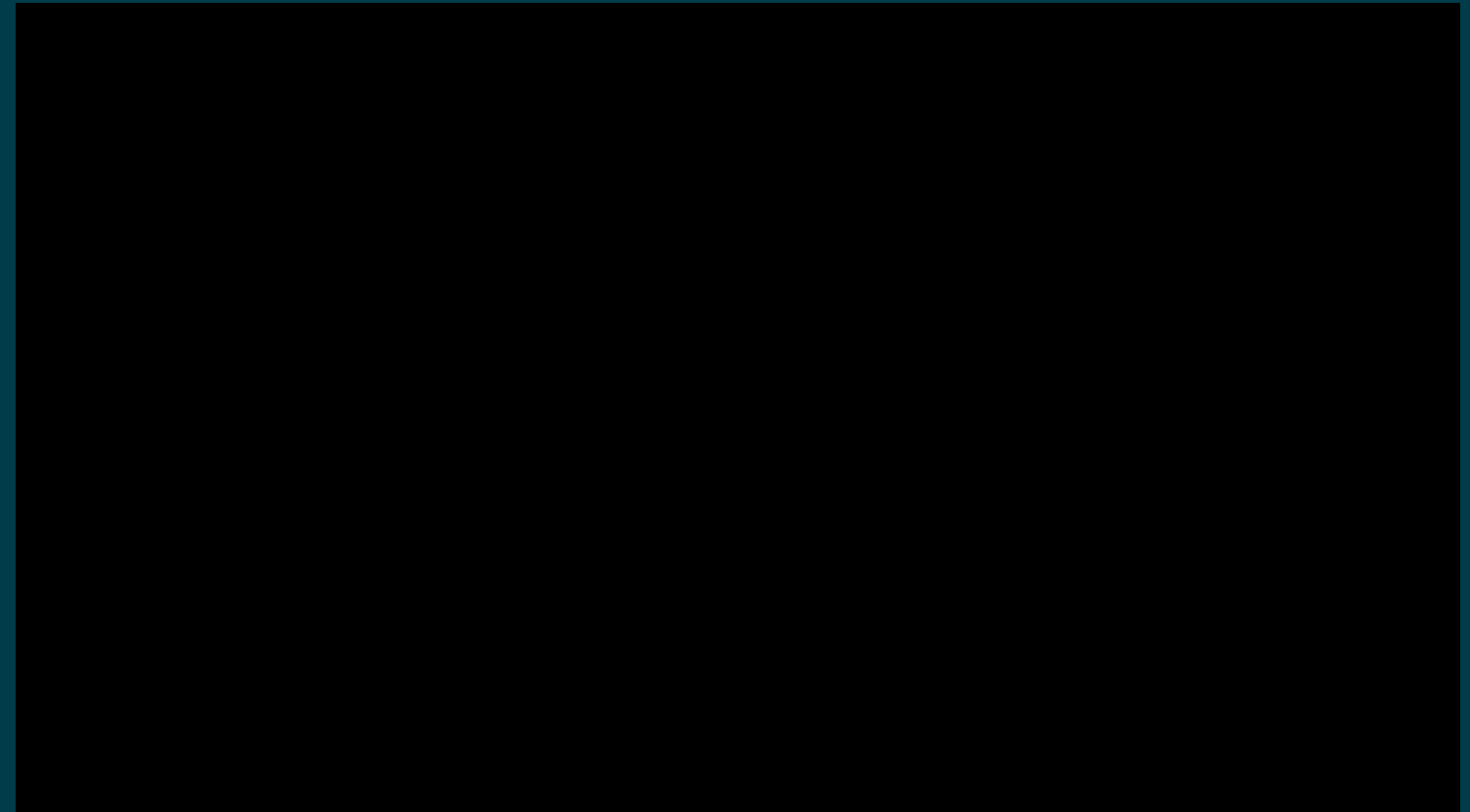
**Community Stabilization and Opportunity
Pathways (CSOP) Fund Commission
Meeting #1**

**Hybrid Meeting
May 18, 2023**

Interpretación

La interpretación en simultáneo para esta reunión se dará en español. Por favor haz clic en el icono INTERPRETATION (el globo) en tu barra de herramientas para acceder al idioma deseado.

La presentación está disponible en español. Vaya a www.sanjooseca.gov/FundCommission y descargue la presentación para verla en su idioma preferido.



www.sanjoseca.gov/FundCommission

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CITY OF SAN JOSE
CAPITAL OF SILICON VALLEY




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- Economic Development

- Community Stabilization and Opportunity Pathways Fund Commission
- Office of Cultural Affairs
- Outdoor Vending
- + Real Estate Services
- Staff Directory
- Workforce Development
- Work2Future Board

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COMMUNITY STABILIZATION AND OPPORTUNITY PATHWAYS FUND COMMISSION

-  Apply now!
-  Outreach Events
-  Commission Details

Welcome and Introductions

Staff Introductions

City of San Jose

Office of Economic Development and Cultural Affairs (OEDCA):

- Nanci Klein, Director
- Lori Severino
- Zak Mendez

Winter Consulting

- Corinne Winter
- Christian Ollano
- Frank Ponciano
- Jocelyn Banuelos

Commissioner Introductions

Let us get to know more about you!

- Tell us your name/pronouns!
- What is your main area of interest in this commission?



Commission Agenda

1. Welcome and Introductions
2. Staff Presentation
 - Discussions/Q&A with Commissioners
3. Public Comment
4. Adjournment



Staff Presentation

1. Commission Overview
2. Preliminary Discussion of Workplan
3. Reminders
4. Group Agreements
5. Look Ahead

How did we get here?

- May 2021 - City Council approved Google's Downtown West development project
- Development Agreement outlines up to \$200 million in Community Benefits
- Equity focused, based on extensive outreach process from 2018-21



Exhibit H of the Development Agreement

Established the framework for the Community Stabilization and Opportunity Pathways Fund and associated Commission:

- Contributions to the Fund as Downtown West office space is built - at a rate of \$21.20 per gross square foot of constructed space.
- Could generate up to \$154.8 million at full build-out
- Fund to be distributed as grants to organizations providing services in the program areas in San José



Fund Program Areas

Community Stabilization:

- Displacement/homelessness prevention,
- Affordable housing preservation
- Homeless services
- Housing innovation research
- Stabilization of small local businesses

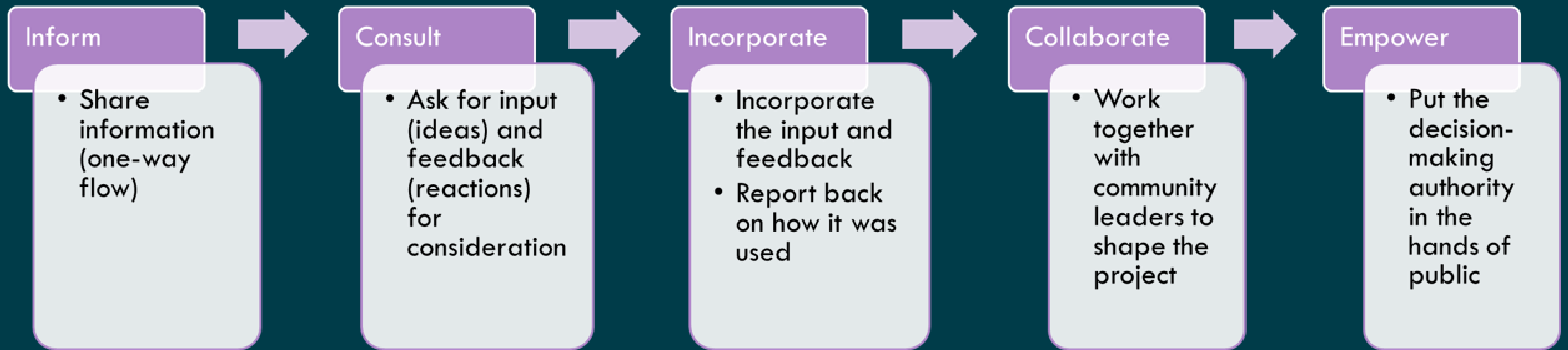
Opportunity Pathways:

- Adult and youth occupational skills training
- College/post-secondary scholarships
- Career exploration for middle and high school youth
- Early childhood education
- Small business and entrepreneurship support

Foundational Principles

- New model for decision-making
- Empower residents of impacted communities
- Bridge lived experience perspectives with those of local leaders, direct service providers, and technical experts
- Data-driven framework for establishing and evaluating outcomes
- Appropriate “checks and balances” and transparency
- Flexibility

Spectrum of Involvement



* Based on the International Association of Public Participation (IAP2) Spectrum

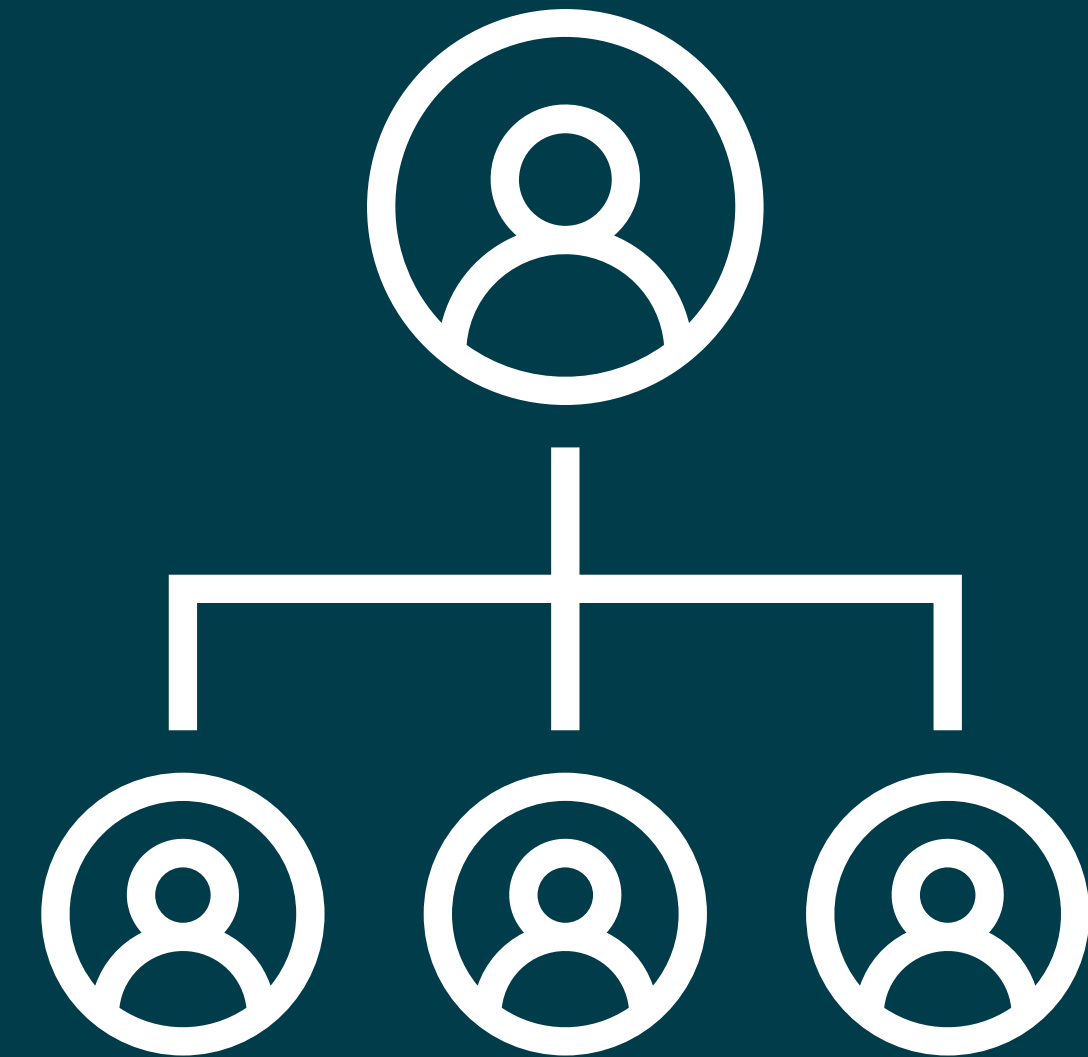
Commissioner Involvement

Level of Involvement	Role
Inform	<ul style="list-style-type: none">• Review information
Consult/ Incorporate	<ul style="list-style-type: none">• Consult on the selection of the third-party Fund Manager• Review and provide feedback on Annual Performance Reports
Collaborate	<ul style="list-style-type: none">• Participate in the development of the Strategic Plan• Guide and support public outreach/engagement• Guide scoping of competitive grant solicitations• Participate in fundraising activities
Empower	<ul style="list-style-type: none">• Receive recommendations from the Fund Manager and approve grants

Attend, prepare for, and actively participate in regular public meetings of the Commission

Fund Manager's Role

- Lead the preparation of the Strategic Plan
- Run the grant process and prepare recommendations for the Commission's review
- Prepare annual performance reports
- Participate in the Fund Commission; help set agendas and prepare



Council Roles

- Appoint Commission members
- Approve the contract with the Fund Manager
- Adopt the Five-Year Strategic Plan and updates
- Receive annual performance reports
- Approve appropriations for the Fund in the City Budget



Staff's Role

- Set up and administer the Fund Commission; run meetings
- Run the procurement process for the third-party Fund Manager
- Support the Strategic Plan process and associated public engagement
- Ensure compliance with the legal framework
- Take items to Council as needed



Commission Bylaws

Requirement: adopt own procedural rules and regulations (Bylaws) for the conduct of business

May use the template in Council Policy 0-4



Commission Work Plan

Month	Tentative Commission Work/Tasks
Meeting #1: May 18, 2023	<ul style="list-style-type: none"> • Oath of Office • Orientation: review context, roles, and high level workplan • Discuss future meeting days/times
Meeting #2: August 2023	<ul style="list-style-type: none"> • Review proposed Bylaws and supplemental group agreements • Supplemental training on Commissioner rules/requirements • Introduction to the RFP process
Meeting #3: October 2023	<ul style="list-style-type: none"> • Adopt Bylaws • Discuss Draft RFP for Fund Manager
2024 (3-5 meetings)	<ul style="list-style-type: none"> • Complete RFP process • Onboard the Fund Manager • Kick off the Strategic Plan Process

Question and Answer

Any questions?

Reminders

You are now a Brown Act group!

- All meetings and conversations about the Fund and commission work must be done in a public forum
- No discussion or action on items not posted on the meeting agenda
- We are here to help, let us know if there are any questions or concerns



Reminders Cont.

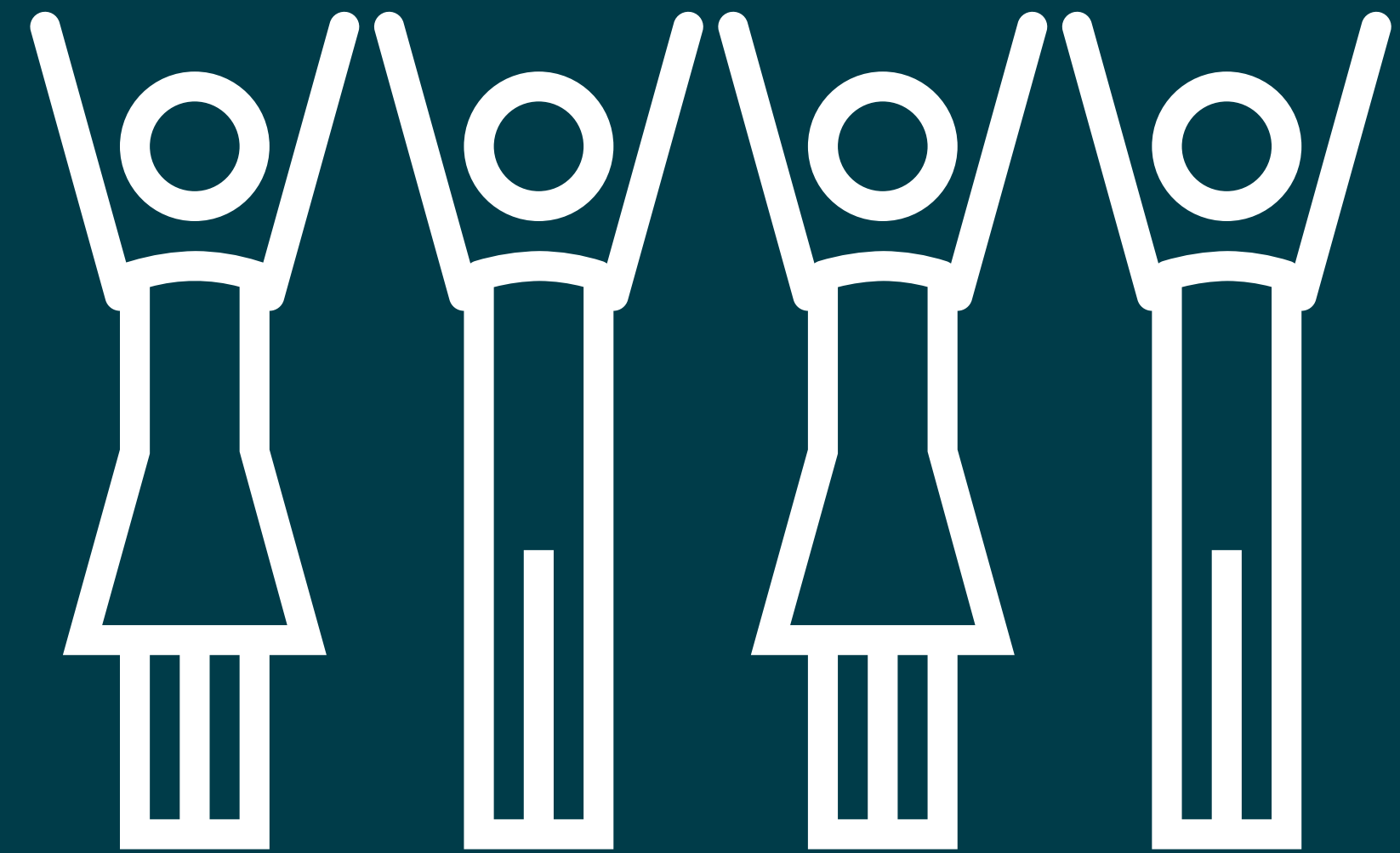
Email Communications

- Use your City email for commission work if possible
- When communicating from your personal email, include your City email address in the “CC” line on all communications
- DO NOT "reply all" or include other commissioners on any emails
- All documents and communications (including text messages) regarding this commission are discoverable as part of a Public Records Act request
- You can email city staff or the commission attorney, as long as you do not include other commissioners

Group Agreements

What are group agreements?

- Rules, intentions, and guidelines co-created and agreed upon by a group
- Useful for fostering participation, inclusivity, consent, and accountability



Discussion

1. Share one idea for the group agreements.
2. How can we build a sense of community in this Commission?
3. What input do you have for us on how today's meeting went?



Looking Ahead

Commission Meeting #2

- Commissioner Training by City Attorney's Office
- Bylaws and Group Agreements
- Introduction to the RFP process

Homework: complete the Boards and Commissions Training and other requirements in Clerk's Welcome Letter

Commission Meeting Options

August Meeting

- Monday, August 14
- Thursday, August 17
- Monday, August 21
- Thursday, August 24

October Meeting

- Monday, October 16
- Thursday, October 19

Public Comment

Public Comment

Code of Conduct for Public Meetings Policy:

<https://www.sanjoseca.gov/home/showpublisheddocument/12901/636670004966630000>

In-person Protocols:

If you would like to participate and you are in the room, please complete a yellow request to speak comment card, give it to City staff on either side of the room, and come up to the podium at the appropriate time once your name is called.

Virtual Protocols:

If you are joining us remotely, please press the 'raise hand' feature and you will be called upon by staff and invited to unmute and speak after members of the public in the room have spoken.

You can also complete a comment card and provide input on this process via email or by sending a letter to zacharias.mendez@sanjoseca.gov

Public Comment

- Zoom webinar:
<https://sanjoseca.zoom.us/j/89172265922>
- Webinar ID: 891 7226 5922
- Phone numbers: 1-408-638-0968, 1-213-338-8477, 1-888-475-4499 (Toll Free), 1- 877-853-5257 (Toll Free), International numbers available: <https://sanjoseca.zoom.us/j/89172265922>



02:00

Adjournment