



# Memorandum

**TO:** MAYOR MAHAN

**FROM:** Councilmember Arjun Batra

**SUBJECT:** BUDGET DOCUMENT

**DATE:** May 25, 2023

Approved *Arjun Dev Batra*

Date May 25, 2023

## RECOMMENDATION

Modify the City Manager's 2023-2024 Proposed Budget to incorporate the following budget proposal, including any required funding allocation adjustments.

### Proposal

Program/Project Title: District 10 Office Re-Budget

Amount of City Funding Required: \$380,000

This change is:

One-time       Ongoing

Cost Estimate Number (if applicable):

Proposal Description, including the reason for the need and anticipated outcomes (Please describe how the proposal will affect services for San José residents, community groups, businesses, etc.):

District 10 office will have a remaining balance of \$380,000 for the end of the 2022-2023 fiscal year. The remaining funds will be used for the next fiscal year. This will benefit District 10 constituents by providing continual support for the 2023-2024 fiscal year.

### Funding Source

Essential Services Reserve:

Other (Please specify program/project/fund): Office Re-Budget

**Department or Organization Contact**

Please list the contact information for the individual that certified cost estimates contained within your recommendation:

Name and Title: Amanda Wong Hook

Department or Organization: City Clerk's Office

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