



Memorandum

TO: MAYOR MAHAN

FROM: Councilmember Pam Foley

SUBJECT: BUDGET DOCUMENT

DATE: May 25, 2023

Approved

Date May 25, 2023

RECOMMENDATION

Modify the City Manager's 2023-2024 Proposed Budget to incorporate the following budget proposal, including any required funding allocation adjustments.

Proposal

Program/Project Title: Senior Citizens Commission Hybrid Meeting Equipment

Amount of City Funding Required: \$ 5,000

This change is:

X One-time Ongoing

Cost Estimate Number (if applicable):

Proposal Description, including the reason for the need and anticipated outcomes (Please describe how the proposal will affect services for San José residents, community groups, businesses, etc.):

The Senior Citizens Commission studies, reviews, evaluates and makes recommendations to the City Council on any matters affecting elderly people in the City, including health, education, employment, housing, transportation, and recreation.

The Commission has had issues securing a quorum in recent months because since the emergency declaration came to an end, a quorum must be present in person. Due to this, they have been unable to reach a quorum for several months. The Commission purchased equipment to provide a hybrid option for their members who may have health issues that preclude them from participating in person.

Our senior community deserves a commission that can do the work that they are tasked with. This equipment was necessary to meet the needs of their members. Hybrid meetings can assist with the continuity of business, improves engagement, and promotes inclusivity.

Funding Source

Essential Services Reserve: \$5,000

Other (Please specify program/project/fund):

Department or Organization Contact

Please list the contact information for the individual that certified cost estimates contained within your recommendation:

Name and Title: Dan Greeley – Program Manager

Department or Organization: PRNS

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