



# Memorandum

**TO: RULES AND OPEN GOVERNMENT  
COMMITTEE**

**FROM:** Mayor Matt Mahan  
Chair Dev Davis

**SUBJECT: NEIGHBORHOOD SERVICES AND  
EDUCATION COMMITTEE  
WORK PLAN**

**DATE:** 1/19/23

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Approved

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## **RECOMMENDATION**

Approval of the Neighborhood Services and Education Committee Work Plan for the period January through June 2023 and setting its meeting schedule on the second Thursday of each month at 1:30 p.m. in the City Council Chambers.

### **COMMITTEE MEMBERS:**

DEV DAVIS, CHAIR  
PETER ORTIZ, VICE CHAIR  
BIEN DOAN, MEMBER  
OMAR TORRES, MEMBER  
DOMINGO CANDELAS, MEMBER

### **STAFF:**

ANGEL RIOS, JR., CITY MANAGER'S OFFICE  
KARIN MURABITO, CITY ATTORNEY'S OFFICE  
MACKENZIE MOSSING, MAYOR'S OFFICE  
TONI TABER, CITY CLERK

### **MISSION STATEMENT:**

To serve, foster, and strengthen the community by providing access to lifelong learning, opportunities to enjoy life, and preserving healthy neighborhoods.

**NEIGHBORHOOD SERVICES AND EDUCATION  
COMMITTEE WORK PLAN  
January - June 2023**

**JANUARY 12, 2023** – MEETING CANCELLED

**FEBRUARY 9, 2023**

**1. Citywide Sustainable Park Maintenance Status Report.**

**Purpose:** Provide a status report on citywide sustainable park maintenance, including current service levels and areas of improvement.

(Parks, Recreation and Neighborhood Services)

**2. Parks and Community Facilities Development Capital Improvement Program Annual Report.**

**Purpose:** Provide an annual report on Park Impact Ordinance and Parkland Dedication Ordinance Fees for 2021-2022 and the annual status report on Parks, Recreation and Neighborhood Services Department's Capital Improvement Program.

(Parks, Recreation and Neighborhood Services)

**MARCH 9, 2023**

**1. Parks, Recreation and Neighborhood Services Community Impact Annual Report.**

**Purpose:** Provide an annual report on Parks, Recreation and Neighborhood Services Community Impact, including the transition of programming from cost recovery to equitable access for 2021-2022.

(Parks, Recreation and Neighborhood Services)

**2. Family Camp Status Report.**

**Purpose:** Provide a status report on Family Camp in advance of the 2023 season.

(Parks, Recreation and Neighborhood Services)

**3. Neighborhoods Commission Status Report.**

**Purpose:** Provide a status report on the membership, structure, and future of the Neighborhoods Commission through June 2023.

(Parks, Recreation and Neighborhood Services)

**4. Urban Confluence Silicon Valley Project Quarterly Status Report.**

**Purpose:** Provide a quarterly status report on the Urban Confluence Silicon Valley Project.

(Parks, Recreation and Neighborhood Services)

[DROPPED per 2/8/23 Joint Meeting for the Rules and Open Government Committee]

**APRIL 13, 2023**

**1. City Initiatives Roadmap: Children and Youth Services Master Plan Status Update.**

**Purpose:** Provide a status report on the Children and Youth Services Master Plan as part of the approved City Initiatives Roadmap for 2022-2023.

(City Manager/Library/Parks, Recreation and Neighborhood Services)

**2. San José Conservation Corps Audit Report.**

**Purpose:** Provide a report on the audit of the San José Conservation Corps service delivery and expenditures under City contracts.

(City Auditor)

**3. 2021-2022 Senior Services and Age-Friendly Initiative Status Report.**

**Purpose:** Provide a status report on the 2021-2022 Senior Services and Age-Friendly Initiative.

(Parks, Recreation and Neighborhood Services)

**4. City Initiatives Roadmap: Digital Empowerment: Program Strategies to Maximize Affordable Connectivity Options for Residents.**

**Purpose:** Provide a status report on the program strategy to maximize use of and enrollment in affordable internet connectivity options for residents as part of the approved City Initiatives Roadmap for 2022-2023.

(Library/Information Technology)

[DROPPED per 4/5/23 Joint Meeting for the Rules and Open Government Committee]

**MAY 11, 2023**

**1. San José Youth Empowerment Alliance (formerly the Mayor's Gang Prevention Task Force) Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services Programs Annual Report.**

**Purpose:** Provide an annual report on the San José Youth Empowerment Alliance (formerly the Mayor's Gang Prevention Task Force) Bringing Everyone's Strengths Together, Safe Summer Initiative Grant, and Youth Intervention Services programs for 2021-2022.

(Parks, Recreation and Neighborhood Services)

**2. 2023 Summer Program Status Report.**

**Purpose:** Provide a status report on the 2023 Summer Program, including activities and special events planned for summer 2023.

(Parks, Recreation and Neighborhood Services/Library)

**3. Parks, Recreation and Neighborhood Services Volunteer Management Programs Annual Report.**

**Purpose:** Provide an annual report on Parks, Recreation and Neighborhood Services volunteer management programs, accomplishments and improvement initiatives.

(Parks, Recreation and Neighborhood Services)

**4. Police Activities League (PAL) Status Report.**

**Purpose:** Provide a status report on the Police Activities League (PAL) partnership, programs, and services.

(Parks, Recreation and Neighborhood Services/Police)

[DROPPED per 3/1/23 Joint Meeting for the Rules and Open Government Committee]

**5. Youth Commission Annual Report.**

**Purpose:** Provide an annual report on the Youth Commission's accomplishments for Fiscal Year 2022-2023.

(Library)

**JUNE 8, 2023**

**1. City Initiatives Roadmap: American Rescue Plan Spending Plan on Child Care Status Report.**

**Purpose:** Provide a status report on the American Rescue Plan spending plan on child care including programs, activities and initiatives as part of the approved City Initiatives Roadmap for 2022-2023.

(City Manager/Parks, Recreation and Neighborhood Services/Library/Housing)

[DROPPED per 5/24/23 Joint Meeting for the Rules and Open Government Committee]

**2. Public Life in San José Annual Report.**

**Purpose:** Provide an annual report on public life in San José, including citywide efforts to activate and improve San José's public life.

(City Manager/Economic Development and Cultural Affairs/Parks, Recreation and Neighborhood Services)

**3. Park Destinations, Events and Sports Status Report.**

**Purpose:** Provide a status update on the parks destinations, events and sports programs and facilities.

(Parks, Recreation and Neighborhood Services)

[DROPPED per 5/24/23 Joint Meeting for the Rules and Open Government Committee]

**4. City Initiatives Roadmap: Advancing Equity through Culture and Practice Status Report.**

**Purpose:** Provide a status report on Advancing Equity through culture and practice as part of the approved City Initiatives Roadmap for 2022-2023.

(City Manager – Racial Equity)

**5. City Initiatives Roadmap: BeautifySJ Encampment Services Status Report.**

**Purpose:** Provide a status report on the Encampment Services joint services and management system project for homelessness response, including cross-department coordination of services, data and analysis, and reporting as part of the approved City Initiatives Roadmap for 2022-2023.

(Parks, Recreation and Neighborhood Services/Housing/Transportation/Planning, Building and Code Enforcement/Police/Information Technology)

**6. Expanding the Youth Commission and Enhancing Youth Participation in the City.**

**Purpose:** Provide a report on the Youth Commission's findings on the Elevating Youth Voices on Commission recommendations. (Library)

[ADDED per 5/24/23 Joint Meeting for the Rules and Open Government Committee]

**7. Bill of Rights for the Children and Youth of the City of San José Update.**

**Purpose:** Provide an update on the revised Bill of Rights for the Children and Youth of the City of San José. (Library/Parks, Recreation and Neighborhood Services/City Managers Office)

[ADDED per 5/31/23 Joint Meeting for the Rules and Open Government Committee]