



# Memorandum

**TO:** MAYOR MAHAN

**FROM:** Councilmember Doan

**SUBJECT:** BUDGET DOCUMENT

**DATE:** 05/23/2023

Approved

Date 05/23/2023

## RECOMMENDATION

Modify the City Manager's 2023-2024 Proposed Budget to incorporate the following budget proposal, including any required funding allocation adjustments.

### Proposal

Program/Project Title: **DISTRICT 7 GRANT FUNDING**

Amount of City Funding Required: \$30,000

This change is:

One-time       Ongoing

Cost Estimate Number (if applicable): N/A (Grant)

One of the biggest frustrations in the council office is not having the funding to address the needs of the community at the time they are needed. SAP and Abierto grants have helped out so much, but the money is limited in quantity and scope. The Council Grant has the most flexibility out of all the grants however this is currently funded directly out of council office budgets, taking away from resources for staff, equipment, and other office necessities.

This budget document is for a one-time \$30,000.00 increased allocation to the District 7 office budget, to be used for the new District 7 Grant program.

In order to qualify for a District 7 Grant, the organization must be one of the following:

- (i) a non-profit,
- (ii) unincorporated association (example: neighborhood association or business association),
- (iii) or a government entity (example: County of Santa Clara), providing services to San Jose residents and or businesses.

District 7 Grants can be issued for various purposes according to the D7 Office as long as they meet the requirements above. Any unspent money at the end of the fiscal year would carry over to the D7 budget the next fiscal year.

Position Changes (include classifications, if known): none

Estimated Amount of City Funding Change:

- i. \$30,000.00

**Funding Source**

Essential Services Reserve:

Other (Please specify program/project/fund):

**Department or Organization Contact**

Please list the contact information for the individual that certified cost estimates contained within your recommendation:

Name and Title: N/A

Department or Organization: N/A

Phone Number: N/A

Email: N/A