



*Parks, Recreation and
Neighborhood Services*

PARKS AND RECREATION COMMISSION

District 1 - Daphna Woolfe, Chair
District 3 - Lawrence Ames
District 5 - Daisy Barocio
District 7 - Giavanna Vega
District 9 - Janny Choy
Citywide - Jose Villarreal

Andre Morrow - District 2
Kelly Snider, Vice Chair - District 4
Vacant - District 6
Vacant - District 8
Vacant - District 10

Minutes

Wednesday, May 3, 2023

5:30 p.m.

I. Call to Order & Orders of the Day

- Meeting called to order at 5:30 p.m.
- Annie Wong provided meeting logistics information.
- Commissioner Villarreal absent.

II. Public Comment

(Members of the Public are invited to speak on any item that does not appear on today's Agenda and that is within the subject matter jurisdiction of the Commission. Meeting attendees are usually given two (2) minutes to speak on any discussion item and/or during open forum; the time limit is in the discretion of the Chair of the meeting and may be limited when appropriate. Speakers using a translator will be given twice the time allotted to ensure non-English speakers receive the same opportunity to directly address the Committee, Board or Commission).

- Paul Soto commented on the Conservation Corps being used for park clean ups.

III. Announcements

- Commissioner Snider commented on the success of the recent Viva CalleSJ event and the upcoming Silicon Valley Bike Day event on May 18th and May 19th.
- Commissioner Barocio commented on Council District 5's plans to host a townhall meeting.

IV. Announcements of Conflict of Interest

- None

V. Consent Calendar

- A. Approve the Minutes of April 5, 2023

- B. Approve the Attendance for April 5, 2023
- C. Receive and File Correspondence to Commission

Documents Filed: (1) Minutes of April 5, 2023, (2) Attendance Report for April 5, 2023.

Action: Commissioner Morrow motioned to approve the Commission minutes and attendance report, which was seconded by Commissioner Choy. The motion was carried. (7-0-1) Absent: Villarreal.

VI. Reports

A. Chair

- Commented on the success of Viva CalleSJ event and would like to see more similar events across all the districts.

B. Director:

1. **Avi Yotam**, Deputy Director, Parks, Recreation and Neighborhood Services (PRNS), reported on the following:
 - Welcomed the new PRNS Capital Division Deputy Director, Raymond Constantino.
 - April 15th - Alum Rock reopened to pedestrians and bicyclists.
 - On the April 18th City Council meeting, they took actions to transition the Independent Citizens Oversight Committee to a Standing Committee of the Parks and Recreation Commission.
 - The Public Dashboard has been updated and will be sent out shortly.
 - April 22nd - Great American Little Pick-Up was held across the city for Earth Day.
 - April 27th - Annual Volunteer Recognition Event
 - April 29th - Arbor Day at Cataldi Park was a tree planting event.
 - Sign up for the volunteering event mailing lists for all upcoming community events.

C. Council and Commission

1. **Council Liaison**, Diana Alanis, Council Community Relations Director
 - Shakespeare in the park is back in District 6 at June 9th 6pm at Bramhall Park.
 - Rotary PlayGarden Ribbon-Cutting on June 3rd at 11am.
 - Adopt a Rose Program for Mother's Day at Guadalupe River Park.

D. Staff and Organizations

1. Annual Trail Program Update

Documents Filed: (1) Memo from Liz Sewell, Parks Manager, PRNS, dated April 17, 2023; (2) PowerPoint Presentation.

Liz Sewell, Parks Manager, PRNS; Beth Tidwell, Senior Analyst, PRNS, presented.

Chair Woolfe opened the item for public comment.

Public Comments:

- Paul Soto commented on the data that was collected for the presentation.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

2. County Commission Liaison, Keith Ball

- Shared that public feedback is now closed for the Countywide Trail Master Plan.
- The county is working on a site plan for an off-road vehicle motorcycle park.

VII. New & Returning Business

A. PRNS Volunteer Management Programs Annual Report

Documents Filed: (1) Memo from Jon Cicirelli, Director, PRNS, dated April 17, 2023; (2) PowerPoint Presentation.

Avi Yotam, Deputy Director, PRNS; Leticia Espino, Community Service Supervisor, PRNS; Tamara Magtoto, Interim Volunteer Coordinator, PRNS; Hilda Morales, Community Service Supervisor, PRNS; Rhonda Vargas, Recreation and Facilities Supervisor, PRNS, and Xochitl Montes, Community Services Supervisor, PRNS, presented.

Chair Woolfe opened the item for public comment.

Public Comments:

- Lilian Koenig commented on volunteer safety in other parks.
- Paul Soto commented on racial equity issues regarding budget allocations.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Morrow motioned to accept the PRNS Volunteer Management Programs Annual Report, which was seconded by Commissioner Vega. The motion carried. (7-0-1) Absent: Villarreal.

B. 2023 Summer Program Update

Documents Filed: (1) Memo from Jon Cicirelli, Director, PRNS and Jill Bourne, Director, SJPL, dated April 17, 2023; (2) PowerPoint Presentation.

Maria De Leon, Deputy Director, PRNS; Vidya Kilambi, Division Manager, SJPL, presented.

Chair Woolfe opened the item for public comment.

Public Comments:

- Paul Soto commented budget allocations.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Choy motioned to accept the 2023 Summer Program Update, which was seconded by Commissioner Vega. The motion carried. (7-0-1) Absent: Villarreal.

C. 2023-2024 Budget Update

Documents Filed: (1) Memo from David DeLong, Division Manager, PRNS, dated April 17, 2023; (2) PowerPoint Presentation.

David DeLong, Division Manager, PRNS; Lois Varga, Administrative Officer, PRNS, presented.

Chair Woolfe opened the item for public comment.

Public Comments:

- Paul Soto commented on budget allocations in terms of racial equity.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Ames motioned to accept the 2023-2024 Budget Update, which was seconded by Commissioner Morrow. The motion carried. (7-0-1) Absent: Villarreal.

D. 2021-2022 Parks and Recreation Commission Work Plan

Documents Filed: (1) 2022 - 2023 Parks and Recreation Commission Work Plan.

Annie Wong, Staff Specialist, PRNS, presented.

Chair Woolfe opened the item for public comment.

Public Comments:

- Paul Soto commented on adding racial equity topics onto future work plans.

Commissioner discussion ensued.

Staff responded to Commissioner questions.

Action: Commissioner Morrow motioned to accept the 2022 - 2023 Park and Recreation Commission Work Plan and to agendize a discussion for the upcoming August Retreat meeting, which was seconded by Commissioner Ames. The motion carried. (7-0-1) Absent: Villarreal.

VIII. Adjournment

Meeting adjourned at 8:45 p.m.

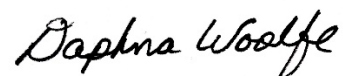
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To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible; but, at least three business days before the meeting.

For questions, please contact Parks Division at (408) 793-4186.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Parks, Recreation and Neighborhood Services Department at San José City Hall, 200 E. Santa Clara Street, 9th Floor, San José, CA 95113 at the same time that the public records are distributed or made available to the legislative body.

The foregoing minutes were approved by the Parks and Recreation Commission on June 7, 2023.



Daphna Woolfe, Chair
Parks and Recreation Commission